## **LOGGING IN**

## Navigate to the CSCU Guest Sponsor Portal

https://guests.ct.edu

Log into the portal with your full NETID and your network password.

CSCU	Connecticut State Colleges & Universities
CSCU Guest	Sponsor Portal
0000000	0@acc.commnet.edu
Password:	
•••••	
The Connecticu to abide by the be found at: http	It State Colleges and Universities provides guest wireless connectivity to authorized users at our facilities. By logging into the system you are agreeing Acceptable Use Policy and related policies. You can review the Acceptable Use Policy at: http://www.ct.edu/files/lt/BOR_IT-001.pdf. All IT policies can p://www.ct.edu/it/policy_list
	I Agree to the Terms and Conditions

Select "I Agree to the Terms and Conditions" button

## **CREATING AN ACCOUNT**

Once logged in, scroll down to **Guest Information** and specify the required information for the guest. Your group tag can be anything pertaining to the person who is receiving access. Set the duration for the number of days to use that may be needed as well as the account start date, expiration date, and times. Once complete, select the "Create" button.

Guest Information	Access Information			
	□ End of business day			
First name:*	23:59			
Jane	Duration:*			
Last name:*	1	Days (Maximum:5)		
Doe	Account start date: *	From Time *		
Email address:*	2023-02-03	14:18		
abc@123.com	Account expiration date: *	To Time *		
Phone number:	2023-02-04	14:18		
Company:*	c	reate		
organization name here				
Group tag:				
ie.Vendor, Student, Staff, Faculty, Visitor				
Notification language				
English - English				

Finally, you will be brought to your accounts and the respective passwords that you've created. You then have the option to write this down for the guest or print it out on a CSCU form providing further directions on how to connect.

CSC	U Connecticu Colleges & U	Welcome	@acc.commnet.edu ▼	I		
C	Create Accounts Manage Accounts (367) Account Information		Pending Accounts (0)	Notices (0)		
# 1.	<b>Username:</b> test-2958n5	12	<b>Password:</b> 61rVk68W	Dente		
		Print		Done		