

New Application _____

Renewal Application _____

**ASNUNTUCK AND TUNXIS COMMUNITY COLLEGES
Petition to Institutional Review Board**

Name of Principal Investigator _____ Tel. No. _____
e-mail address _____

Name of Co-Investigator _____ Tel. No. _____
e-mail address _____

Name of Co-Investigator _____ Tel. No. _____
e-mail address _____

Project Duration: _____

Project Title: _____

Funding Agency & Proposal ID Number (if any) _____

Does this project meet condition (a) or (b) outlined below that will make it exempt from full board review? Yes _____ No _____

a. Minor changes in previously authorized research during the period for which approval is authorized.

b. Research involving survey or interview procedures where all of the following conditions (Common Rule Section 101 subsection b) occur:

- Responses are recorded in such a manner that human subjects cannot be identified, directly or through identifiers linked to the subjects.
- The subject's responses, if they become known outside of the research, would not place the subject at risk of civil or criminal liability or be damaging to the subject's financial standing or employability.
- The research does not deal with sensitive aspects of the subject's own behavior, such as illegal conduct, drug use, sexual behavior, or use of alcohol, and is not likely to cause the subject undue stress, fatigue, or any other psychological reactions.
- The research proposal makes adequate provision for obtaining the informed and voluntary participation of subjects.

Brief statement of how human subjects are involved in the project:

Is Project summary attached? Yes _____ No _____

Is Project proposal attached? Yes _____ No _____

Principal Investigator signature: _____ Date: _____

Print Name: _____

Please submit your application with the research proposal to Dr. Qing Mack:
QMack@Asnuntuck.edu

ASNUNTUCK AND TUNXIS COMMUNITY COLLEGES**DOCUMENTATION OF EDUCATION
ON THE PROTECTION OF HUMAN SUBJECTS**

The federal Office of Human Research Protections (OHRP) requires researchers to demonstrate that they have completed education on the protection of human research participants. The education requirement may be fulfilled in a variety of ways and through specific courses or reading materials. To document how you have fulfilled this requirement, please list below the education activities in the protection of human research subjects you have completed during the last three years. Examples of appropriate educational activities include:

- **Readings** *List books, brochures, or other materials concerning the use and protection of human research subjects which you have read and identify the author or source of the materials.*
- **Courses** *List any courses, seminars, or workshops you have attended on the protection of human research subjects and the date you attended. Identify the organization or office that provided the training.*
- **Computer-Based Tutorial Programs** *Identify any tutorial program you have successfully completed and the web site. For example, the NIH Office of Human Subjects Research training module located at <https://ohsrp.nih.gov/confluence/display/ohsrp/Step+1> or from the training PDF obtained from the Tunxis Community College Institutional Research Office.*
- **Committee Participation** *If you have ever served on an Institutional Review Board please identify the committee, your role, and the dates you served.*
- **Other** *List any other items or sources of training which have helped you fulfill the education requirement.*

I certify that the information provided below is correct.

Signature	Date
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Printed Name	Title
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DESCRIPTION OF EDUCATION COMPLETED (include continuation pages if needed):

Please submit your application with the research proposal to Dr. Qing Mack:
QMack@Asnuntuck.edu