

ASNUNTUCK COMMUNITY COLLEGE

Early Childhood Administration Certificate*

Student Name: _____ Student ID#: _____

Offered <i>F all</i> , <i>S p ring</i> , <i>S u mmer</i> , or <i>W inter</i>	Semester/Year Plan to Take	Course #	Course Title	Credits	Semester/Year Completed/ Transferred in	Grade
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Requirements:

F		+ECE* 206	Administration and Supervision of Early Childhood Programs	3		
W		+ECE* 212	Administration Leadership in Early Childhood Programs	3		
Su		+ECE* 275	Child, Family and School Relationships	3		
F, Sp, Su		ACC* 115	Financial Accounting	4		
F, Sp		+BMG* 210	Organizational Behavior	3		

(NOTE: The prerequisite for BMG*210 will be waived for students who already have an A.S. Degree in Early Childhood Education or a B.S. Degree in a related field).

Total Credits Required: 16

Reviewed by: _____ Date: _____

Reviewed by: _____ Date: _____

Program Information

Outcomes: The Early Childhood Administration Certificate will acknowledge that professionals working in the field of early care and education and school age care have knowledge and competencies related to leading child care programs. This certificate consists of five courses (15 credits) and is designed to give the students administration course work for the Connecticut Director's Credential (CDC) issued by Charter Oak State College. In addition, students are required to have an A.S. degree in Early Childhood Education or a related field with 12 credits in Early Childhood Education to meet the initial level of the CDC Credential. The certificate will further develop and strengthen the skills and competencies already possessed by early childhood education program directors/administrators and also to prepare students who like to advance into an administrative level in the career of early care and education.

Employment Information: Students who earn the Early Childhood Administration Certificate are qualified to work as Directors and Administrators in licensed child care facilities in both Connecticut and Massachusetts.

For additional information in CT: www.CTOEC.org

For additional information in MA: www.mass.gov and search EEC

Graduation Information: A cumulative 2.0 GPA is required to graduate. All courses for degree credit must be numbered 100 or above. Students must complete and submit a Graduation Application to the Registrar's Office in order to graduate. *Graduation Application Deadlines:* December graduation - December 1st, May graduation - March 31st, August graduation - August 1st.

Contact Information

Please contact the Program Coordinator, Carol LaLiberte, for more information at 860.253.3187 or claliberte@asnuntuck.edu.

***Becoming Connecticut State Community College:** STUDENTS: The Community Colleges are undergoing a merger with a plan to become Connecticut State Community College in fall 2023; please work closely with your advisor/program coordinator to select your courses accordingly. Visit <https://asnuntuck.edu/choose-your-pathway/> for more details or see page 59 in the College Catalog!

Notice of Non-discrimination: Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, past or present history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression, or genetic information in its programs and activities. In addition, Asnuntuck Community College does not discriminate in employment on the basis of veteran status or criminal record. The following individuals has been designated to handle inquiries regarding non-discrimination policies: Timothy St. James, 504/ADA Coordinator, tstjames@asnuntuck.edu, (860)-253-3011, Dawn Bryden, Title IX Deputy, dbryden@asnuntuck.edu, 860-253-1273, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082