Members present: Caitlin Boger-Hawkins, Dawn Bryden, Michelle Coach, Amely Cross, Teresa Foley, Angelina Hinojosa, Michele Howard-Swan, Stacey Musulin, Jenn Meny, Tim St. James, Ed Vaghini, AzJhante White

Members absent: Laurie Chancey

Approval of October 30, 2021 Meeting Minutes

Recap of Equity Open Dialogue
• Event occurred Tuesday, December 7, 2021 at 1:00 pm
• Attended by 40 individuals with representation across the campus

- Proposal to have a recurring semesterly Open Dialogue event during the final week of classes (Tuesday, May 3, 2022 at 1:00 pm for Spring)
  - Open conversation organized around issues or topics from a to be selected article that participants have the option to read
  - Request made to forward any relevant article to ATD leads for consideration.
    - Caitlin mentioned a presentation she recently attended as a possible option; she will share the video with the team.
- Proposal for student version of the Open Dialogue to be set during a date in the first full month classes
  - Encourage instructors to build event and selected article into course assignments

Data
• Updates coming in January to existing shared data focusing on KPI.
• Currently exploring a way to separate out data gathered on Manufacturing students from the rest of the ACC student population.
  - This will provide a clearer view of the issues facing students in completing required college-level math and English courses
• Suggestions for other data to explore in the coming semester
  - Explore more general, aggregate data on student mental health and academic success
  - Outcomes of students who took advantage of laptop loans in Fall 2021
  - Course outcomes for students based on previous experience with online course format (clarify parameters around this question) - more discussion to follow.

Student Tech Needs—Prioritizing Items
• Shared links to existing instructional videos created by the Academic Tutoring Center to provide members ideas for video format
• Group selected most 11 of the important topics for videos to seek out or create to distribute to students at the beginning of the semester
• The group agreed that the material collected or created must include ACC branding and must mirror the most current versions of the topic being explored
• Suggestion made for student participation in narration of videos.

- ATD Coaches Spring 2022 Visit
• Date options narrowed down to March 1 to 3, 2022
  □ Suggestion was made about breaking the visit up between the ATD Success Team and the broader campus community.
• Potential Topic Ideas:
  □ Reflecting on where we are with ATD: Reevaluating initial timeline & exploring directions for the future
  □ Best practices for outreach to students who withdrawal
  □ Conversation around implicit bias
  □ Workshop/training around LGBTQ+ issues on college campuses

- New Standing Agenda Item: Campus Information/Updates: Report on various activities/initiatives campus-wide that may be relevant to or overlap with ATD
  • JED Campus Taskforce
    □ Builds upon existing student mental health, substance misuse, and suicide prevention efforts
  • Online and in-person “Smart Start” workshops occurring in January for new students
  • New Student Onboarding presentation from Student Activities
  • Administrative conversations about System-wide diversity initiatives and how they relate to individual campuses with Kim James, Interim VP Diversity, Equity and Inclusion

- A call was put out for ATD members to assist in updating the links & content on the Paddle for Progress

- The communication team was reminded to put the call for membership to all employees in January to join for the Spring semester.