



# Certified Professional Coder (CPC-A)

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## Job Description

Medical coders assign a code to each diagnosis and procedure by using classification system software. The classification system determines the amount for which healthcare providers will be reimbursed if the patient is covered by Medicare, Medicaid, or other insurance programs using the system. Coders may use several coding systems, such as those required for ambulatory settings, physicians' offices, or long-term care.

## Employment Outlook

Earning potential for a professional working in the area is \$44,010 according to the U.S. Bureau of Labor Statistics.

## Admission Requirements

Students must be 18 years of age and have a high school diploma or GED to enroll in this course.

### Students participating in this program must:

- Possess motor skills, and manual dexterity
- Have normal vision/hearing or device-corrected
- Have eye/hand coordination
- Have oral and written communication skills
- Have basic computer literacy



## Program Description

Upon completion of the Certified Professional Coder program, you will have acquired the necessary skills for a career as a successful medical coder. Employment opportunities for certified medical coders include private physician offices, outpatient hospital facilities, insurance companies as medical claims reviewers, and many more career opportunities. An optional externship is available upon completion of all required courses.

This program is offered in two formats: LRON or ONLINE. The student chooses the method of instruction upon registration of each training module.

This program consists of four training modules. Modules must be completed in order. All courses are required.

### Module One (Fall 2021)

Anatomy & Physiology I  
Medical Terminology  
Current Procedural Terminology I  
Pathophysiology Part I

### Module Two (Spring 2022)

ICD-10-CM  
Current Procedural Terminology II  
Law & Ethics  
Anatomy & Physiology II

**Module Three (Spring 2022)**

Electronic Health Records  
Current Procedural Terminology III  
Understanding Health Insurance

**Module Four\* (Summer 2022)**

Computerized Medical Billing  
Coding Applications  
Essential Job Skills & Career Development  
70 Hour Optional Externship

*The Essential Job Skills & Career Development course is **REQUIRED** to receive a certificate of completion for the Certified Professional Coder (CPC-A) program. The cost of the course is \$173.*

Upon successful completion of classwork, students will be eligible to become nationally certified as a CPC-A (Certified Professional Coder Apprentice) by the American Academy of Professional Coders. Students will earn this credential (CPC-A) after successfully passing the national certification examination. This certification is sponsored by the American Academy of Professional Coders (AAPC), a nationally recognized organization offering professional accreditation, education, recognition, and networking opportunities to medical coders utilizing CPT, ICD-10-CM and HCPCS. Visit them at [www.aapc.com](http://www.aapc.com) or call 800-626-2633 to obtain an application packet or information.

Upon completion of the Certified Professional Coder Certificate, students can register for the Inpatient Coder Certificate program, if they wish to gain an additional certification in the field.

**Note: Textbooks are included in the cost of tuition. Should the edition of the textbooks change prior to taking the National Certification Exam, the college is not responsible for purchasing additional textbooks. You must have the current edition of the books when taking the National Certification Exam.**

Please be advised that if you have been convicted of a felony, you may not be eligible for clinical experiences, internships, externships or certifications associated with certain Healthcare Career programs. Those with previous convictions may also find it difficult to secure employment within a healthcare setting.

Asnuntuck Community College also offers a children's reading room which provides daycare free of charge to daytime students. Children must be at least 3 years of age to attend.

This program is CT SNAP, CT WIOA and MASS WIOA approved.

**Time Commitment**

This 10-month program meets for a total of 584 hours. An additional 70 hour externship is optional.

## **Fall 2021 Schedule (Module 1)**

(no class Tues/Thurs 11/25, 12/23, 12,28, 12/30 Mon/Wed 11/26, 12/24, 12/29, 12/31)

### **Anatomy & Physiology I**

(40 hours)

CRN: 3184/3185 HMED M1780

Dates: October 19 to January 6, 2022

Days: Tuesday and Thursday

Time: 9:30 a.m. to 11:30 a.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$695

### **Medical Terminology**

(40 hours)

CRN: 3187/3188 HMED M7112

Dates: October 20 to January 7, 2022

Days: Wednesday and Friday

Time: 9:30 a.m. to 11:30 a.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$665

### **Current Procedural Terminology I**

(50 hours)

CRN: 3218/3219 HMED M7097

Dates: October 19 to January 6, 2022

Days: Tuesday and Thursday

Time: 12:00 p.m. to 2:30 p.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$765

### **Pathophysiology I**

(40 hours)

CRN: 3189/3190 HMED M7200

Dates: October 20 to January 7, 2022

Days: Wednesday and Friday

Time: 12:00 p.m. to 2:00 p.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$649

## **Spring 2022 Schedule (Module 2)**

(no class Tues/Thurs 2/8, 2/10, Mon/Wed 2/9, 2/11, 2/18)

### **ICD-10-CM**

(50 hours)

CRN: 1175/1176 HMED M7156

Dates: January 18 to March 31, 2022

Days: Tuesday and Thursday

Time: 9:00 a.m. to 11:30 a.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$859

### **Medical Law & Ethics**

(40 hours)

CRN: 1193/1194 HMED M7083

Dates: January 19 to April 6, 2022

Days: Wednesday and Friday

Time: 9:30 a.m. to 11:30 a.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$618

### **Current Procedural Terminology II**

(50 hours)

CRN: 1086/1121 HMED M7098

Dates: January 18 to March 31, 2022

Days: Tuesday and Thursday

Time: 12:00 p.m. to 2:30 p.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$765

### **Anatomy & Physiology II**

(40 hours)

CRN: 1140/1141 HMED M7072

Dates: January 19 to April 6 2022

Days: Wednesday and Friday

Time: 12:00 p.m. to 2:00 p.m.

Instructor: Mercella Bingham

Instruction type: LRON or ONLINE

Fee: \$505

## **Spring 2022 Schedule (Module 3)**

(no class Wed/Friday 5/27)

### **Electronic Health Records**

(40 hours)

**CRN: 1195/1196 HMED M7111**

**Dates: April 19 to June 23, 2022**

**Days: Tuesday and Thursday**

**Time: 9:30 a.m. to 11:30 a.m.**

**Instructor: Mercella Bingham**

**Instruction type: LRON or ONLINE**

**Fee: \$613**

### **Current Procedures Terminology III**

(50 hours)

**CRN: 1197/1198 HMED M7113**

**Dates: April 19 to June 23, 2022**

**Days: Tuesday and Thursday**

**Time: 12:00 p.m. to 2:30 p.m.**

**Instructor: Mercella Bingham**

**Instruction type: LRON or ONLINE**

**Fee: \$765**

### **Understanding Health Insurance**

(50 hours)

**CRN: 1153/1154 HMED M7099**

**Dates: April 20 to June 29, 2021**

**Days: Wednesday and Friday**

**Time: 9:00 a.m. to 11:30 a.m.**

**Instructor: Mercella Bingham**

**Instruction type: LRON or ONLINE**

**Fee: \$708**

## **Summer 2022 Schedule (Module 4)**

### **Coding Application**

(40 hours)

**CRN: TBA HMED M7104**

**Dates: July 5 to September 8, 2022**

**Days: Tuesday and Thursday**

**Time: 9:30 a.m. to 11:30 a.m.**

**Instructor: Mercella Bingham**

**Instruction type: LRON or ONLINE**

**Fee: \$643**

**Instructor: Mercella Bingham**

**Instruction type: LRON or ONLINE**

**Fee: \$691**

### **Computerized Medical Billing**

(40 hours)

**CRN: TBA HMED M75061**

**Dates: July 5 to September 8, 2022**

**Days: Tuesday and Thursday**

**Time: 12:00 p.m. to 2:00 p.m.**

### **70 Hour Optional Externship**

**This Externship will provide 70 hours of hands on training in a medical billing and coding facility.**

**CRN: TBA HMED M7183**

**Dates: Work with Coordinator**

**Time: TBD**

**Coordinator: Mercella Bingham**

**Fee: \$392**

Upon completion of Coding Certificate, see Certified Inpatient Coder program to further your coding skills.

*LRON: (Live/Remote Online Courses): Live sessions are held (synchronous) at specified times using Teams/WebEx. Blackboard will be used for the delivery of ancillary readings and instructional content, assignments, assessments, and (captioned) recordings of lectures or other relevant media.*

ONLINE: Course delivery in which all instruction and assessment is asynchronously delivered through Blackboard—often in conjunction with publisher-based content. These courses include discussion boards, assignments, projects, assessments, etc. However, courses designated as “Online with Classroom Component” (OLCR) may require an on-ground orientation and/or protected assessments, although instruction must be online/asynchronous.

### **Payment Information**

Total cost of the program including tuition, textbooks, certification exam, Essential Job Skills, U-Pass transportation fee, and OPTIONAL externship is \$9,506. Without the externship the cost is \$9,114. Payment plans are available for students. This program is CT SNAP, CT WIOA and MASS WIOA approved. Students must drop at least 1 day prior to the start of the program in order to receive a refund, if you are on a payment plan the \$25 payment plan fee is non-refundable.

### **Contact Information**

For more information or to register please call 860 253-3028 or email [schampagne@asnuntuck.edu](mailto:schampagne@asnuntuck.edu)

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