Achieving the Dream Success Team
Meeting Minutes September 28, 2021 (2:00PM)

Members present: Michele Howard-Swan, Michelle Coach, Tim St. James, Teresa Foley, Ed Vaghini, Cat Carter, Amely Cross, Angelina Hinojosa, Amanda Looney-Goetz, Caitlin Boger-Hawkins, Jenn Meny

Members absent: Lori Chancey

Minutes from last meeting on May 25, 2021 approved.

2021-2022 ACC ATD Committee News

- Sad News: Amanda and Marisa have stepped down as Co-Leads.
- Introducing New Co-Leads: Ed and Angelina to join Michele

ATD Reorganization:

- Coaches not in person end of last year. Expected more guidance in 2020-21 (COVID and other issues)
- Prez Levinson met with co-leads earlier this term. Result: Back to old ways for coaching.
  - ACC’s 2021-2022 Coaches: Donna Jovanovich and Joanne Bashford
- Monthly meetings planned and coaches will come on site.
  - End of this week Co-leads and coaches will meet for first time this academic year
- Want to make sure we have Data Team and Communications Team running for 2021-2022
  - Most members volunteered. (If you didn’t, please contact Michele when you decide.)

ATD focus this year: Equity

- Book Discussion – Equity Talk to Equity Walk for ACC staff (already being done across system)
  - Focus on application of concepts
  - First talk: Chapter 1-3. Choose one:
    - October 26 12-1 pm in rm 130
    - October 28 7-8 pm in Teams
  - 2nd Talk: December TBD
  - Possible opening up to students in Spring

Paddle for Progress Feedback

- “Foundational document “
  - On website home page – helpful for other offices (Advising)
  - How to Get Started
  - Support Services links helpful
- How used so far:
  - Ed sent to his advisee – Initial positive feedback
    - Will follow up later this term for additional feedback
  - Michele uses it on computer desktop
  - Jenn embeds in routine new student communications
o Stacey sends in emails as needed – also on Registrar’s main page
o Tim: Uses in FYE class to identify resources. Class discussions about the guide.
  ▪ Feedback that students don’t understand what the Paddle for Progress is on website.
  ▪ Discussion about how to update website to alert students to this document.
o Amely: Need focus groups of students to make sure this speaks to their needs!

Student Involvement

• Student Focus Groups
  o Need to include diverse student opinions in planning and prior to roll out of communications,
  o Ideas:
    ▪ Invite students to focus groups who aren’t typical participators (i.e., PTK, Student gov’t)
      • Challenge: Getting students there/ COVID
    ▪ Surveys to widen participation and include online students
      • Challenges: Survey fatigue, too easy to skip
    ▪ Go into class sections (ENG, MAT) and do survey or mini focus group – OR- getting faculty member to hand out survey
      • Challenge: Getting class time
    ▪ Write mini grant for funding to “pay” selected students for participation
    ▪ Club recruitment events
  o Co-leads will move ideas forward

• Student Representation on ATD Committee
  o Bring back Dream Scholar and make criteria include participation in committee
    ▪ Last year’s involved Dream Scholars may be too busy, but will ask
    ▪ Next meeting will discuss Dream Scholars for 2022+
  o Appointment via Student Government
    ▪ Tend to be the same students – Need diversity of participation
  o Rep needs to be invested in committee
  o Challenge in
  o ? of stipend (not at ACC)
  o Ask other schools for ideas

Equity Inventory – Co-leads working on this ATD project now

• Was assigned by ATD prior to meeting with new coaches
• Will bring data to next meeting

Fall Meetings – Will run 2-3 pm or 2-3:30 pm depending on meeting
  o October 26
  o November 30
  o December 21

Adjourned 2:54 PM