



Certified Professional Coder (CPC-A)

Job Description

Medical coders assign a code to each diagnosis and procedure by using classification system software. The classification system determines the amount for which healthcare providers will be reimbursed if the patient is covered by Medicare, Medicaid, or other insurance programs using the system. Coders may use several coding systems, such as those required for ambulatory settings, physicians' offices, or long-term care.

Employment Outlook

Earning potential for a professional working in the area is \$44,010 according to the U.S. Bureau of Labor Statistics.

Admission Requirements

Students must be 18 years of age and have a high school diploma or GED to enroll in this course.

Students participating in this program must:

- Possess motor skills, and manual dexterity
- Have normal vision/hearing or device-corrected
- Have eye/hand coordination
- Have oral and written communication skills
- Have basic computer literacy



Program Description

Upon completion of the Certified Professional Coder program, you will have acquired the necessary skills for a career as a successful medical coder. Employment opportunities for certified medical coders include private physician offices, outpatient hospital facilities, insurance companies as medical claims reviewers, and many more career opportunities. An optional externship is available upon completion of all required courses.

This program consists of four training modules. Modules must be completed in order. All courses are required.

Module One (Fall 2021)
Anatomy & Physiology I
Medical Terminology
Current Procedural Terminology I
Pathophysiology Part I

Module Two (Spring 2022)
ICD-10-CM
Current Procedural Terminology II
Law & Ethics
Anatomy & Physiology II

Module Three (Spring 2022)
Electronic Health Records
Current Procedural Terminology III
Understanding Health Insurance

Module Four* (Summer 2022)
Computerized Medical Billing
Coding Applications
Essential Job Skills & Career Development
70 Hour Optional Externship

The Essential Job Skills & Career Development course is REQUIRED to receive a certificate of completion for the Certified Professional Coder (CPC-A) program. The cost of the course is \$173.

Upon successful completion of classwork, students will be eligible to become nationally certified as a CPC-A (Certified Professional Coder Apprentice) by the American Academy of Professional Coders. Students will earn this credential (CPC-A) after successfully passing the national certification examination. This certification is sponsored by the American Academy of Professional Coders (AAPC), a nationally recognized organization offering professional accreditation, education, recognition, and networking opportunities to medical coders utilizing CPT, ICD-10-CM and HCPCS. Visit them at www.aapc.com or call 800-626-2633 to obtain an application packet or information.

Upon completion of the Certified Professional Coder Certificate, students can register for the Inpatient Coder Certificate program, if they wish to gain an additional certification in the field.

Note: Textbooks are included in the cost of tuition. Should the edition of the textbooks change prior to taking the National Certification Exam, the college is not responsible for purchasing additional textbooks. You must have the current edition of the books when taking the National Certification Exam.

Please be advised that if you have been convicted of a felony, you may not be eligible for clinical experiences, internships, externships or certifications associated with certain Healthcare Career programs. Those with previous convictions may also find it difficult to secure employment within a healthcare setting.

Asnuntuck Community College also offers a children's reading room which provides daycare free of charge to daytime students. Children must be at least 3 years of age to attend.

This program is CT SNAP, CT WIOA and MASS WIOA approved.

Time Commitment

This 10-month program meets for a total of 584 hours. An additional 70 hour externship is optional.

Fall 2021 Schedule (Module 1)

(no class Tues/Thurs 11/25, 12/23, 12,28, 12/30 Mon/Wed 11/26, 12/24, 12/29, 12/31)

Anatomy & Physiology I

(40 hours)
CRN: 3184/3185 HMED M1780
Dates: October 19 to January 6, 2022
Days: Tuesday and Thursday
Time: 9:30 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$695

Medical Terminology

(40 hours)
CRN: 3187/3188 HMED M7112
Dates: October 20 to January 7, 2022
Days: Wednesday and Friday
Time: 9:30 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$665

Current Procedural Terminology I

(50 hours)
CRN: 3218/3219 HMED M7097
Dates: October 19 to January 6, 2022
Days: Tuesday and Thursday
Time: 12:00 p.m. to 2:30 p.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$765

Pathophysiology I

(40 hours)
CRN: 3189/3190 HMED M7200
Dates: October 20 to January 7, 2022
Days: Wednesday and Friday
Time: 12:00 p.m. to 2:00 p.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$649

Spring 2022 Schedule (Module 2)

(no class Tues/Thurs 2/8, 2/10, Mon/Wed 2/9, 2/11, 2/18)

ICD-10-CM

(50 hours)
CRN: TBA HMED M7156
Dates: January 18 to March 31, 2022
Days: Tuesday and Thursday
Time: 9:00 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$859

Medical Law & Ethics

(40 hours)
CRN: TBA HMED M7083
Dates: January 19 to April 6, 2022
Days: Wednesday and Friday
Time: 9:30 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$618

Current Procedural Terminology II

(50 hours)
CRN: TBA HMED M7098
Dates: January 18 to March 31, 2022
Days: Tuesday and Thursday
Time: 12:00 p.m. to 2:30 p.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$765

Anatomy & Physiology II

(40 hours)
CRN: TBA HMED M7072
Dates: January 19 to April 6 2022
Days: Wednesday and Friday
Time: 12:00 p.m. to 2:00 p.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$505

Spring 2022 Schedule (Module 3)

(no class Wed/Friday 5/27)

Electronic Health Records (40 hours)

CRN: TBA HMED M7111
Dates: April 19 to June 23, 2022
Days: Tuesday and Thursday
Time: 9:30 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$613

Current Procedures Terminology III (50 hours)

CRN: TBA HMED M7113
Dates: April 19 to June 23, 2022
Days: Tuesday and Thursday
Time: 12:00 p.m. to 2:30 p.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$765

Understanding Health Insurance (50 hours)

CRN: TBA HMED M7099
Dates: April 20 to June 29, 2021
Days: Wednesday and Friday
Time: 9:00 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$708

Summer 2022 Schedule (Module 4)

Coding Application

(40 hours)
CRN: TBA HMED M7104
Dates: July 5 to September 8, 2022
Days: Tuesday and Thursday
Time: 9:30 a.m. to 11:30 a.m.
Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$643

Instructor: Mercella Bingham
Instruction type: LRON or ONLINE
Fee: \$691

Computerized Medical Billing

(40 hours)
CRN: TBA HMED M75061
Dates: July 5 to September 8, 2022
Days: Tuesday and Thursday
Time: 12:00 p.m. to 2:00 p.m.

70 Hour Optional Externship

This Externship will provide 70 hours of hands on training in a medical billing and coding facility.
CRN: TBA HMED M7183
Dates: Work with Coordinator
Time: TBD
Coordinator: Mercella Bingham
Fee: \$392

Upon completion of Coding Certificate, see Certified Inpatient Coder program to further your coding skills.

LRON: (Live/Remote Online Courses): Live sessions are held (synchronous) at specified times using Teams/WebEx. Blackboard will be used for the delivery of ancillary readings and instructional content, assignments, assessments, and (captioned) recordings of lectures or other relevant media.

ONLINE: Course delivery in which all instruction and assessment is asynchronously delivered through Blackboard—often in conjunction with publisher-based content. These courses include discussion boards, assignments, projects, assessments, etc. However, courses designated as “Online with Classroom Component” (OLCR) may require an on-ground orientation and/or protected assessments, although instruction must be online/asynchronous.

Payment Information

Total cost of the program including tuition, textbooks, certification exam, Essential Job Skills, U-Pass transportation fee, and OPTIONAL externship is \$9,506. Without the externship the cost is \$9,114. Payment plans are available for students. This program is CT SNAP, CT WIOA and MASS WIOA approved.

Contact Information

For more information or to register contact Sue Champagne at 860.253.3034 or schampagne@asnuntuck.edu

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