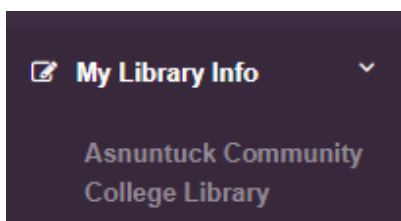


## Finding Newspaper Articles in a Database

### Getting to the Databases

1. Sign into **myCommNet**, OR go to step #3.
2. Click on **My Library Info**, then choose the **Asnuntuck Community College Library**. Skip to step #4.



3. Go to <https://asnuntuck.edu/student-resources/library/>. Scroll down and select **Library Databases by Subject**. If you are not on campus, you will be asked to log in.

### Search Library Databases by Subject

[Library Databases by Subject](#)

4. This takes you directly to the library's database page. Scroll down to **Newspaper Articles**.

| Newspaper Articles                     |                     |
|--|---------------------|
| New York Times                         | Hartford Courant    |
| Historical Hartford Courant, 1764-1922 | Wall Street Journal |
| Newspaper Source Plus                  | ProQuest Newspapers |

### Choosing a Database

Follow one of these four steps based on your needs.

1. Choose one newspaper (e.g. *Hartford Courant* if you are looking for a local topic, or *Wall Street Journal* for business).
2. Newspaper Source Plus will take you to EBSCOhost. Follow the EBSCO directions if you prefer that database.
3. Choose *ProQuest Newspapers*—this will include *Hartford Courant*.
4. *ProQuest Historical Newspapers* are part of *ProQuest Newspapers*. These include *Hartford Courant* articles 1764 from to 1923. Use the direct link or access through *ProQuest Newspapers*.

## Define Parameters

Begin by clicking on **Advanced Search**

News & Newspapers

Basic Search **Advanced Search** Publications | Change databases

Enter search terms...

1. Click the box to Limit to:  Full text
2. Publication date: select or define parameters based on assignment

Limit to:  Full text

Publication date: Last 30 days ▼

3. Source type—Magazines and/or Newspapers
4. Document type—Article

Source type:

Select all

Audio & Video Works

Blogs, Podcasts, & Websites

Historical Newspapers

Magazines

Newspapers

5. Databases—unselect ProQuest Historical Newspapers to eliminate *Hartford Courant* articles before 1923

Databases:

Select all

Hartford Courant

ProQuest Historical Newspapers: Hartford Courant

U.S. Major Dailies

## Conduct Your Search

1. In the search box, type one or two keywords that define your topic (e.g. toll roads).
  - a. A single word (e.g. racism) may result into many articles; instead, use “racism in healthcare.” Do not type a question; databases do not function like Google or Siri.
  - b. As you type, suggestions will appear—consider these too.

2. Click the green **Search** button.



## The Results

1. The icon tells you the format—newspaper, magazine, blog, etc.

Newspapers

**The critical state of healthcare** Full Text

Anonymous. **Los Angeles Times; Los Angeles, Calif.** [Los Angeles, Calif]11 Nov 2007: M.2.

... "racism" for "healthcare," the whole piece loses its effect in the wake of...

... – Healthcare is becoming as vital an issue as civil rights...

... healthcare reform fails," Opinion, Nov. 6 As long as the word...

Abstract/Details Full text Show Abstract ▾

2. Look at the article title (in blue), newspaper title (in bold) and date of publication. Do they fit what you wanted to find?
3. Expand **Show Abstract** to see a summary of the article.

**Abstract (summary)**

Elites remain deeply divided on what to do, 85% of Americans ... fear change, large-scale civil rights reform is large-scale income redistribution, civil rights reform involves huge financial stakes, the U.S. political system is exquisitely structured to frustrate action on large and controversial matters and racism varies greatly across the United States.

**Subject** Political systems;  
Income redistribution;  
Civil rights

4. To view the entire text of the article, click on **Full text** or the article title. Some databases may use “PDF” as the link to the full text article. (The Full Text in gray on the right indicates that the article exists in full text.)

Newspapers

**The critical state of healthcare** Full Text

Anonymous. **Los Angeles Times; Los Angeles, Calif.** [Los Angeles, Calif]11 Nov 2007: M.2.

... "racism" for "healthcare," the whole piece loses its effect in the wake of...

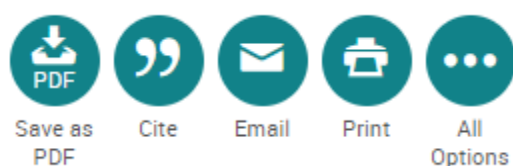
... – Healthcare is becoming as vital an issue as civil rights...

... healthcare reform fails," Opinion, Nov. 6 As long as the word...

Abstract/Details Full text Show Abstract ▾

## I Want this Article!

1. Popular options to save/send the article are in the upper right corner of the screen when you are viewing the Full Text of the article. Click on the one you want to use.



- If you choose Email or Print, be sure to include the citation in your desired format. MLA 8<sup>th</sup> Edition and APA are most commonly used.

|                               |   |
|-------------------------------|---|
| Content:<br>(where available) | Full text (citation, abstract, full text, images, indexing) ▼<br>Original file formats (e.g., PDF, video, presentation, spreadsheet) will not be saved. |
| Bibliography:                 | <input checked="" type="checkbox"/> Include bibliographic citations at the end  |
| Citation style:               | MLA 8th Edition ▼   |

- The “All Options” icon from step 1 provides the following options. You will need a Gmail account to use Google Drive; Asnuntuck does not use Google Classroom. You can access Microsoft OneDrive with your student ID and password.

#### CLOUD SAVING



Google Drive



Google Classroom



Microsoft OneDrive

#### For Further Assistance

- Use the “Ask a Librarian” feature from the college or library home page to start a live chat with a Connecticut Community College librarian.
- Email the library staff at [AS-LRCREF@acc.commnet.edu](mailto:AS-LRCREF@acc.commnet.edu).
- Make an appointment to meet with a library staff member during library hours.

Note: chat and library hours are subject to change. Please check the Asnuntuck Community College library website for the latest hours.