

Achieving the Dream Success Team

Meeting Minutes - November 17, 2020

Members Present: Michele Howard-Swan, Amanda Looney-Goetz, Marisa Rubera, Cat Carter, James Chadic, Laurie Chancey, Amely Cross, Teresa Foley, Sam Irizarry, Jenn Meny, Stacey Musulin, MaryBeth Rajczewski, Tim St. James

Members Absent: Caitlin Boger-Hawkins

Amanda called meeting to order at 2:05

Agenda Items

Equity Statement Update

Michele Howard-Swan reports that the equity statement was endorsed by faculty council and will go to college council. The ACC equity statement aligns with other statements across the system presented in a recent system wide workshop.

Dream Scholar Update

Three students were nominated from faculty and staff, that resulted in 2 applications submitted. The Dream Scholar subcommittee decided to send both Mackenzie O'Kanos and Miriam Hintz as ACC's candidates for the ATD Dream Scholar opportunity. Each student will get \$500 from a mini grant from the foundation. Mackenzie stated that she does not want to change anything from ACC because the college is always there for her. Miriam Hintz has been involved on campus with activities such as the Women's Leadership Group, Student Government Association and creating the FIT Club. Michele Howard-Swan thinks it will be a good idea to get them acknowledged by the newsletter and she will talk to Julie about it.

Road Map to Success

Amanda presented the road map for success used by Three Rivers Community College. Jeffrey Nixon at Three Rivers CC introduced this concept at an SST meeting and was willing to speak to Amanda and Michele about it. The road map consists of links that refer users to various parts of the TRCC website where critical information can be accessed. This project is a potential actionable item for ACC. The goal is to provide better communication among the campus.

Stacey agrees with concept but thinks the graphic should change. A suggestion of the use of the river logo for ACC was made. Tim thinks that we should have stairs to show progression. Amanda talked about how we can have another conversation about how to make this more aesthetically pleasing.

Michele Howard Swan states that we can have faculty post in Blackboard and have the Admissions Department use it as well. Marisa thinks it should include information on new vs continuing students. Amely asked if this should be different for MFG students, Marisa agreed. James mention that students need guidance and having two different documents will complicate the process.

Priority Goals

Data

Laurie thinks that they should be focusing on three items.

Onboarding Activities- Michele Howard-Swan thinks that we should focus on onboarding activity data since there is no mandatory requirement. We have to keep in mind that student that go to these activities are the ones that need them less.

Withdrawal Data - Stacey mentioned that we should consider looking at the withdrawal data and how it impacts students. More support is presently needed in order to compile all the information. She mentioned that she thinks this information has not been compiled since spring of 2018. Maria found the spreadsheet where she recorded who withdrew and the reasons for withdrawal. She thinks we have the forms for 2019, and that it will be good to compile and analyze the data related to Covid.

Math/English Data – How does taking Math and English in the first year impact student success. How many students take these courses? Why do students withdraw from these courses? MaryBeth asked for clarification related to the information from KPI since the numbers for ACC are really low. Teresa said that she was going to look into how this data was obtained since she thought the numbers included MFG and 2nd chance.

Communications

Jenn Meny stated that we should figure out how to communicate information related to the emergency funds (bookstore, SGA, Valley Rep) and how these funds can be used. Suggestions on streamlining the process included: having a form. putting the information somewhere on the website, and creating a more formalized process on how this is allocated.

A space dedicated for the strategic plan on the website should be created. Other colleges have this information and progress for each area.

How do staff and students prefer to receive and communicate information to students? We need to create a page ?? and create a survey for students on how to they prefer to obtain information and communicate. To avoid redundancy, we should look into all the different areas that are surveying students so that we can have a holistic survey from everyone as opposed to various surveys asking the same information.

Equity

Amely gave a summary on the meeting from the subcommittee. She mentioned that having only one slide with equity does not really reflect the work that is being done by the group since a lot of the areas in the other buckets are related to equity. The subcommittee thinks that creating a short survey where the different areas of the college can answer what they are already doing related to equity. The group will meet with the Diversity Committee next to get input.

Priority goals are due to ATD by December 4, 2020.

Minutes taken by Amely Cross and Michele Howard-Swan

Minutes respectfully submitted by Michele Howard-Swan