



Semester Withdrawing: FALL 20 _____ SPRING 20 _____ SUMMER 20 _____ WINTER 20 _____

Student ID # _____

Last Name: _____ First Name: _____ Middle Name: _____

Email Address _____ Primary Phone _____

Please refer to the [Academic Calendar](#) for the final date to withdraw from classes.

Note: A (W) grade will appear on the official transcript for courses from which a student withdraws.

*A instructor's note in Starfish or instructor's email to as-registrar@asnuntuck.edu can serve as the signature.

CRN	SUBJ.	CRSE.	TITLE	Instructor's Signature* (required after 6 th week of semester)	Withdrawal Reason Code ^o

^oWithdrawal Reason Codes

- | | | |
|-----------------------------|----------------------------------|-------------------------------|
| JS = Job Schedule Conflict | CD = Course Too Difficult | NI = Not interested in Course |
| IL = Illness | TM = Too Many Courses | LT = Lack of Transportation |
| FO = Family Obligations | DI = Difficulty with Instruction | PR = Personal Reasons |
| FD = Financial Difficulties | Other: _____ | |

Are you receiving VA Benefits? Yes No

Are you receiving Financial Aid? Yes No

Withdrawing may affect your financial aid or veteran's benefits.

If you have aid, contact [Financial Aid](#) or the Veterans' Coordinator prior to withdrawing!

REFUND POLICY: Refunds will NOT be granted for withdrawals.

By signing, I understand that I am withdrawing from class(es) and assume financial responsibility according to the student refund policy.

Student Signature _____ Date _____

Completed form (signed and dated) must be submitted to the Registrar's Office by email to as-registrar@asnuntuck.edu.

Notice of Non-discrimination: Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the basis of veteran status or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Timothy St. James, Interim Dean of Students/Title IX Deputy, tstjames@asnuntuck.edu (860) 253-3011 and Deborah Kosior, 504/ADA Coordinator, AS-DisabilityServices@asnuntuck.edu (860) 253-3005, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.

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