

Achieving the Dream Success Team

Meeting Minutes

October 13, 2020

Members Present: Michele Howard-Swan, Amanda Looney-Goetz, Cat Carter, James Chadic, Laurie Chancey, Amely Cross, Teresa Foley, Sam Irizarry, Jenn Meny, Stacey Musulin, MaryBeth Rajczewski, Tim St. James

Members Absent: Caitlin Boger-Hawkins, Marisa Rubera, Jill Rushbrook (?)

Guests: Heidi Zenie, Student Success Coach/ Guided Pathways Manager/ Professor, Sports & Leisure Mgmt. (TRCC)

Michele called meeting to order at 2:10 after some technical issues prevented some members from accessing the meeting.

Agenda Items:

1. Review of Minutes from September 15, 2020 meeting

Discussion to remove members not on the ATD Success Team this year. James Chadic moved to approve the minutes and Cat Carter seconded.

2. Visit from our Coach, Heidi Zenie

Heidi reiterated the changes in ATD organization for the 12 community colleges coming in light of the future consolidation. Michele and Amanda will be getting email outlining the new structure.

a) Before:

- 3 ATD Coaches per college
- ATD Coaches came to on-campus sessions
- Each college developed their own complete Action Plan

b) Now:

- 3 ATD Coaches now will work with Interim CCC President Levinson and his Team
 - President Levinson is very campus-focused in his vision
- 8 Community College Student Success Coaches will be used in areas of their expertise, as needed, per each college's decided plans and goals.
- Heidi Zenie will be our Student Success Coach and liaison through whom our ATD efforts, questions, and requests will flow.
- Coaching will be virtual.

- Asnuntuck was asked to only complete first three sections of the ATD Action Plan
- System Office will provide information on overall System priorities (e.g., equity, data use)
- Each college/campus will continue to prioritize their own goals and continue working on their own ATD Plan implementation
 - AAC ATD Success Team must prioritize 1-5 “buckets” or categories of goals with actionable objectives and rationales for each
 - Heidi Zenie will then bring these to the 8 Student Success Coaches to determine the best match for our coaching needs
- Funding is not finalized, but Heidi will bring budget requests back to Greg DeSantis, System Director of Student Success
 - This is why strong rationales are important

3. Action Plan Submission

Amanda Looney-Goetz reported that ACC’s ATD Action Plan was submitted on September 30, 2020. The System Office will use all twelve college’s plans to develop a system-wide plan, but as Heidi Zenie said, each college/campus will have some autonomy.

Our challenge: ACC’s plan is very long. We need to prioritize.

4. Equity Statement

Michele Howard-Swan reported that our developed Equity Statement was brought to the last Faculty Council meeting on October 2, 2020. Council wanted more time to review and consider.

Michele will seek the statement’s approval at the next Faculty Council meeting on November 6th (1st Friday in November) and then will bring it to the ACC College Council.

5. ATD DREAM Scholar Program

Michele Howard-Swan and Amely Cross described an opportunity to nominate 1-2 ACC students to apply for a chance to attend the DREAM 2021 conference. This is a way we can integrate the student voice and experience into our ATD efforts.

Criteria include leadership, perseverance, motivation, resilience, and commitment to making a difference in communities.

Students must be nominated by their schools and a DREAM Scholar application submitted by that college’s ATD lead by November 16, 2020. Only 6-7 are chosen each year to attend the conference.

It was suggested ATD Success Team members go on the website to learn more about the program and past recipients. (e.g., "I am..." poems)

The Team decided that we would like to submit a ACC student for application to the program and discussed process and potential criteria.

- Michele Howard-Swan has reached out to the Foundation about monetary award that could be associated with this and will follow up with Keith.
- Faculty will be invited to submit nominations on a brief form
 - Michele Howard-Swan will develop
- Nominated students will submit an ACC Dream Scholar application that will mirror the ATD Dream scholar application and also include academic standing.
 - Faculty Team members including Sam Irizarry, James Chadic, and Laurie Chancey proposed having GPA criteria.
 - Tim St. James, Stacey Musulin, and Laurie Chancey discussed limitations of GPA as measure of student success.
 - Michele Howard-Swan and Nomination Committee will develop this ACC Dream application
- The Nomination Committee will determine which student will be submitted. Criteria will need to be developed by the Committee. Members are:
 - Tim St. James
 - MaryBeth Rajczewski
 - Stacey Musulin
 - Amely Cross
- Michele Howard-Swan will complete official online DREAM Scholar application

6. ATD "Buckets"

Amanda and Michele presented a PowerPoint of their initial review of Section 3 of ACC's submitted ATD Action Plan. These included the following categories. Amanda will send the PPT to the Team (see these slides for all that was discussed).

- Bucket 1: DATA
 - Which on-boarding activities increase success? Should these be mandatory?
 - How can we use COVID19 survey to plan for Spring & Fall 2021?
 - Does taking gateway English and Math courses in first year increase success?
 - Look at First-Time-In-Class and other early momentum metrics
 - Why do students withdraw from classes? Should we have process for total withdrawal?
 - Can Data Team meet to review Guided Pathways KPI data prior to next meeting?
 - Recommend Data Dashboard to focus outreach to those most at-risk

- Bucket 2: EQUITY
 - Develop measurable equity goals to monitor certain populations
 - Communicate approved Equity Statement in multiple formats/ways
 - Investigate the “Equitable syllabus” (training coming)

- Bucket 3: COMMUNICATION
 - Provide a resource list for faculty, staff, and students
 - Gather info from students to inform course schedules, scheduling various resources (child care, library)
 - Inventory student success initiatives
 - i. Continue to address holistic needs of students via Intake form
 - Post Strategic Plan and make edits

- Bucket 4: TECHNOLOGY
 - Mandatory BlackBoard training for students? When could this happen?
 - Address lack of access to technology and include student voice
 - i. Need to gather data on how many use phones and tablets and whether or not these work for accessing lessons, submitting assignments, etc.
 - Use applications like Starfish and DegreeWorks more consistently

- Bucket 5: STUDENT VOICE
 - Conduct survey on barriers to success
 - Find and share success stories

Next Steps: Data Team sharing more data, prioritizing, and developing rationales.

7. Future ATD Events and training resources:

- a. Highly-recommended book: From Equity Walk to Equity Talk by Tia Brown McNair
- b. October 23: Definition of Equity
- c. November 20: Equitizing the Syllabus
- d. December ??: Post Data partnership

Meeting adjourned at 3:20

Minutes respectfully submitted by Stacey Musulin