



**Achieving the Dream
Meeting Minutes
March 5, 2020**

Members Present: Jennifer Anilowski, Joseph Berenguel, Cat Carter, Laurie Chancey, Amely Cross, Teresa Foley, Michele Howard-Swan, Sam Irizarry, Amanda Looney-Goetz, Qing Mack, Stacey Musulin, MaryBeth Rajczewski, Marisa Rubera, Jill Rushbrook, Yhara Zelinka

Members Not Present: Tim St. James

Jill called the meeting to order at 2:33 pm.

1. Overall Objective – remove barriers to student success and promote equity!

- What we are working toward: **Action Plan – due early June 2020.**

2. Today's Objectives:

a) Review of Minutes:

- Amanda motioned to approve the 2.20.20 minutes. Seconded by Laurie. All in favor – approved.

b) Update on Endorsement of Definition of Student Success at ACC:

- Faculty Council unanimously endorsed on 2/7/2020.
- College Council unanimously endorsed on 2/24/2020.
- The communications team met with Ben in IT and are working to get the ATD web page up and the plan is to put the definition up on the web.

c) Report from Dream 2020:

- Marisa, Qing, and Teresa reported the following:
 - i. Dream 2020 was a huge conference with 2,300 attendees that was catered only to community colleges.
 - ii. Here are the key take-aways shared:
 1. There is a need to have better access to data.

2. Discovery and Design stage – do not rush this part and try to look at it from the lens of the students as they may view things differently.
3. First day of class – students need a go to person before the first day of class that will stay with them during the first day of class to help them through.
4. Consistency with processes needed – i.e., how are syllabi created, is there consistency amongst individuals teaching, what does the process look like related to student onboarding, etc.
5. When evaluating and setting goals, there is a need to have not only a beginning place but a stop at the end as well.
6. The institution does not have the \$ to meet the promise, therefore fundraising will need to offset funding.
7. There are many webinars and seminars that interested individuals can join for ATD. Jill mentioned she will send an email with dates.

d) ICAT:

- 103 people participated at ACC which is very high since many larger schools received less than 100.
- The Capacity Café has been scheduled for Thursday 4/9/2020 from 12 – 3 pm.
- Everyone that is part of the ATD team will be needed as a Facilitator. Jill and Amely have a call with the Coaches on 3/13/2020 and will have more details to share at the next ATD meeting on 3/24/2020.
- Feedback provided from the group on the ICAT survey can be found below:
 - i. Some of the questions were not very clear.
 - ii. Some of the answers did not give specifics into in-between answers, making it difficult to give an answer to some of the questions.
 - iii. Some answers were too wordy and confusing to tell apart.

e) Local Student Survey:

- Jill and Amely handed out a survey to students at the club fair but received limited feedback so it will be extended to the classrooms in order to obtain as much feedback as possible.
- A question was asked whether the surveys can be used in the offices to get more students to fill them out and the answer is yes, however, please make sure students have not filled one out already to avoid duplication. Additional tabling opportunities being looked into.
- The timing to complete these will be by April 30th (preferably before).

- Edits were discussed to the content of the survey, however, since the survey had been used previously, it was decided that edits cannot be made at this time without interfering with data collection.
- MFG info will be pulled separately, therefore, adding “MFG” to the tops of the survey sheets will work.

f) Report from Data Team:

- Before the Data Team discussion, Qing shared a SENSE Benchmark slide containing info that had been released last week. SENSE takes the survey and asks students about their first three weeks of school and questions had been grouped into each benchmark. Qing reported that she does not have all the info yet, but her next step is to look at specific questions under each benchmark and will report back any findings.
 - i. A request was made to have the survey attached to the results for review.
 - ii. MFG is currently not present in the survey. It contains only FYE, Developmental English, Developmental Math, First Year English and First Year Math only.
- A detailed handout was provided by the Data Team (Teresa, Laurie, Stacey, Joseph, Amanda, and Qing) highlighting observations on the Dashboard – please refer back to the handout.
- Some highlights/observations discussed were:
 - i. Placement into ENG and MAT using Next Generation Accuplacer test started in Spring 2019 with testing started in Fall 2018. Prior to Fall 2018, the Classic Accuplacer was used. An analysis is being done by the System Office on the effectiveness of Next Generation Accuplacer for both English and math.
 - ii. Some groups are very small when the data is broken down by year to make predictions.
 - iii. Qing recommended staying away from online courses since there are so few of them.
 - iv. FT students are identified as those enrolled in 12 or more credits.
 - v. It appears that the 0-19 and 24+ groups are doing well, however the middle age group 20-24 scored below average. It is possible that 20-24 year olds may be students who have jobs. In addition, sometimes students do not take math or English during their first year.
 - vi. When the Accuplacer was changed, is info available to show whether this impact made it better for one group and worse for others?
 - vii. FTEIC – need to look at new students and early momentum metrics.

- viii. For continuing students, it would be important to know if data shows this to be their first or second time taking the courses – is this info available?
- ix. At risk groups can be identified by using focus groups to define the barriers to certain groups.

g) Equity Statement:

- Due to timing constraints, Jill asked everyone to take the statement home to read and ponder and come prepared to discuss it at the next meeting.

3. Meeting Schedule:

Next meeting is scheduled for Tuesday, March 24, 2020 from 2:30-4:30 pm in the Conference Center.

The meeting was adjourned at 4:08 pm.

Respectfully submitted by Chay Iv.

DRAFT