Library

Summary Report

2018 - 2019

Prepared by:

Library Staff

December 2019

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2018 – 2019 Overview

In January 2019, Angelina Hinojosa went from splitting her time between being the Interim Director of the Academic Tutoring Center and Information Literacy Librarian to full time Director of the Academic Tutoring Center. To fill the vacant 17 hours per week in the Library, a search was performed and Dr. Tabitha (Tabbi) Heavner was hired as the new part-time Information Literacy Librarian. Since Angelina was a year round employee, and the part-time staff worked only during the fall and spring semesters, the contracts of the part-timers were extended to year round to compensate for the loss of Angelina over the summer months.

On the IT front, two new high-speed scanners were purchased – one for the Library and one for the Homework Lab. The previous scanners were older and slower, and students frequently complained that it took too long to scan a book or document. The new scanners are fast and efficient, and they appear to be used more than the previous equipment.
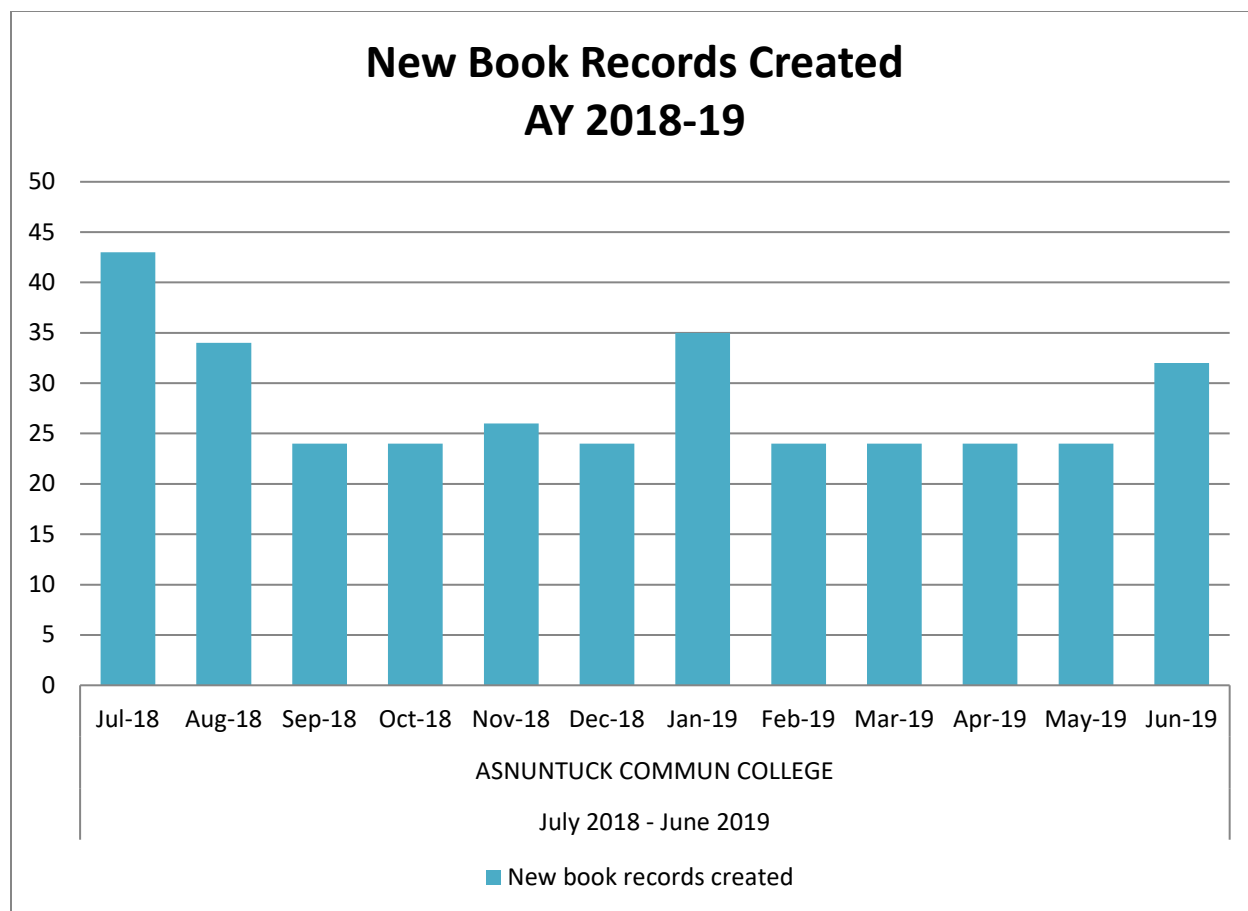
The main Library printer was upgraded to a printer/copier/scanner. Students can use this printer to scan directly to email or save to a USB. While not used as much as the other two new scanners, students benefit from this new technology, too. In addition, a portable Blu-Ray player was purchased so students could follow up and watch movies in the Library that were originally shown in the Film History class.

At the urging of Library staff, print quotas for students were instituted a few years ago. After the student reached 500 prints, they would have to ask a librarian for additional copies. This was done in the hopes of limiting paper and toner, and it gave librarians the opportunity to instruct students on how to limit printing, such as printing multiple slides per page with PowerPoint and instructing them to read abstracts before printing entire articles. In the fall of 2018 the IT Department switched print servers, which resulted in the loss of the quotas. Although the quotas are no longer in place, librarians do remind students of their printing options when the opportunities arise.

The collection received modest attention in 2018-2019. More print periodical subscriptions were discarded, which enabled Library staff to relocate all of the subscriptions on just one wall. What was once 100+ subscriptions in 2012 has been reduced to 51 in the spring of 2019. As for books, Library of Congress call numbers J (Politics), K (Law), and M (Music) were weeded.

As for transactions at the circulation and reference desks, staff created a generic library patron card to track usage of materials used in the library. Books that students used and left on tables, carts, etc. had previously not been tracked. By creating the generic card, these materials were gathered by student workers and checked out to the card and back in. This enabled staff to capture the activity in the circulation system to reflect a more accurate total of which resources were being used.

Reference transactions declined in 2018-2019. While there are no concrete reasons for the decrease, it should be noted that IT and Directional questions increased. The decline could be attributed to a number of factors, including fewer library related assignments, especially during the Spring semester.

New Book Records Created
AY 2018-19

Month	New book records created
Jul-18	43
Aug-18	34
Sep-18	24
Oct-18	24
Nov-18	26
Dec-18	24
Jan-19	35
Feb-19	24
Mar-19	24
Apr-19	24
May-19	24
Jun-19	32

ASNUNTUCK COMMUN COLLEGE

July 2018 - June 2019

■ New book records created

Library staff reviews professional literature, responds to faculty, staff, and student recommendations,

and relies on professional knowledge to build a well-rounded collection to suit the needs of Asnuntuck

Community College.

In the 2018 – 2019 academic year, there were 338 new items added to the collection.

Circulation of Library Materials
AY 2018-19

■ Library Item Circulation Count
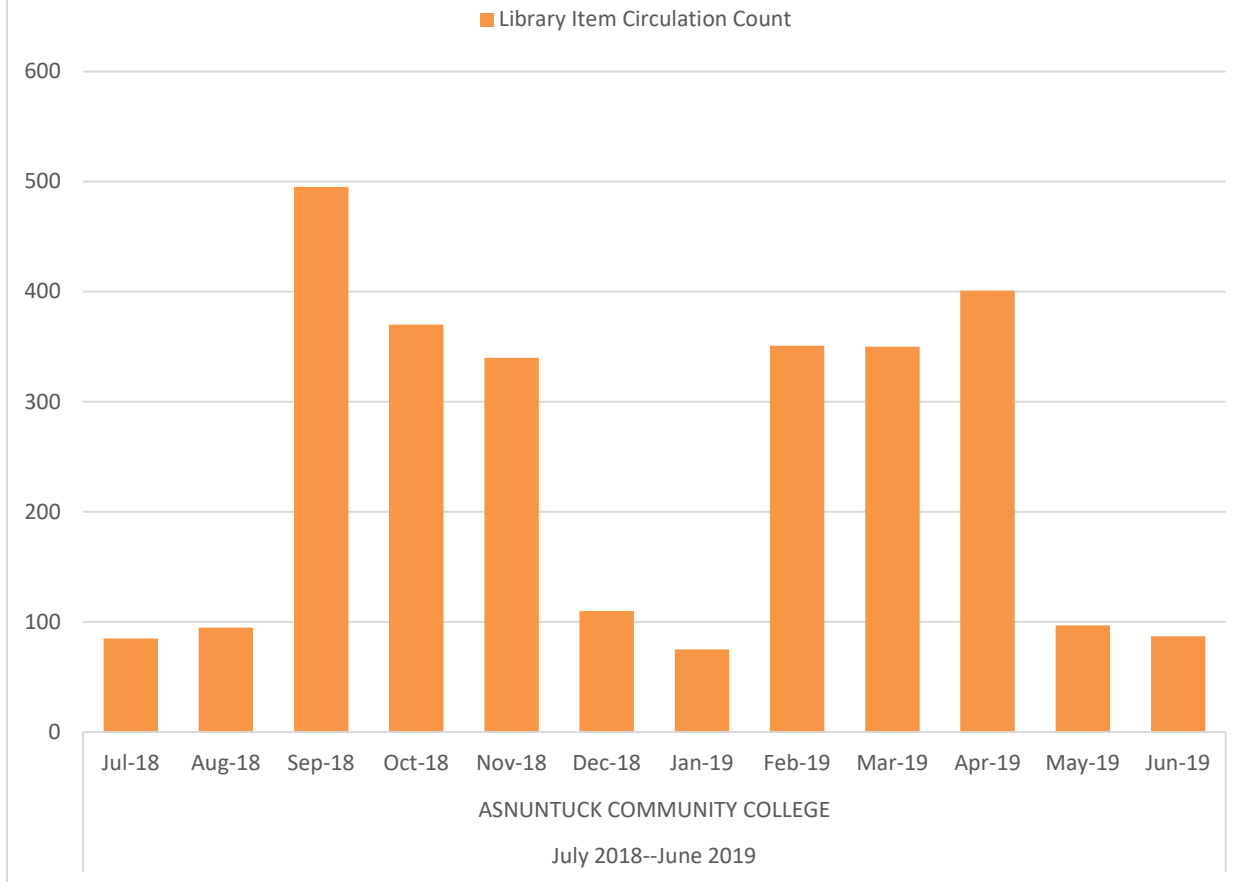
As expected, circulation is highest mid-semester during the spring and the fall.

Inter-Library Loans
Books Lent to Other Libraries

Month	Books lent to other libraries
Jul-18	35
Aug-18	29
Sep-18	45
Oct-18	33
Nov-18	19
Dec-18	18
Jan-19	32
Feb-19	35
Mar-19	31
Apr-19	23
May-19	19
Jun-19	23

ASNUNTUCK COMMUNITY COLLEGE

July 2018 - June 2019

■ Books lent to other libraries

Inter-Library Loans
Books Borrowed From Other Libraries

Month	Books Borrowed From Other Libraries
Jul-18	10
Aug-18	15
Sep-18	39
Oct-18	40
Nov-18	15
Dec-18	4
Jan-19	7
Feb-19	29
Mar-19	19
Apr-19	21
May-19	9
Jun-19	6

July 2018 - June 2019

ASNUNTUCK COMMUNITY COLLEGE

■ Books Borrowed From Other Libraries

Visual comparison of information literacy (IL) instruction by class subject,
2017-18 vs. 2018-19

2018-19, IL CLASS SUBJECTS

POL 9%
Art 2%
COM 2%
ECE 6%
Hdev 4%
HUM 4%
ENG 26%
BUS 11%
FYE 15%
SCI 9%
PSY 8%
HIS 4%

2017-18, IL CLASS SUBJECTS

Hdev 2%
POL 2%
ECE 17%
HUM 6%
ENG 25%
BUS 11%
FYE 17%
SCI 9%
PSY 9%
HIS 2%
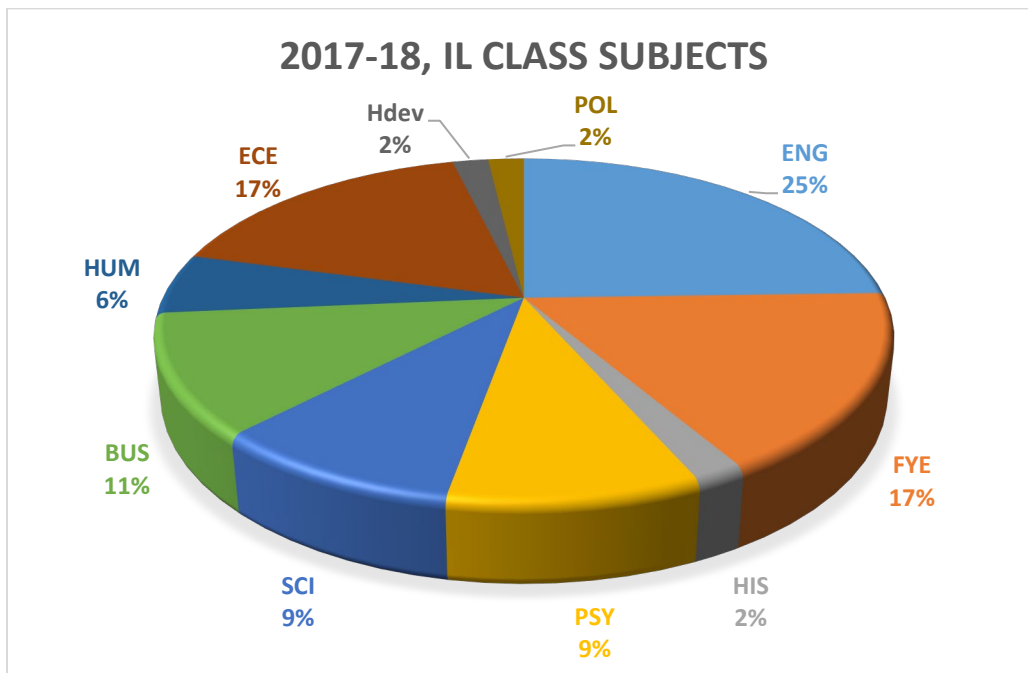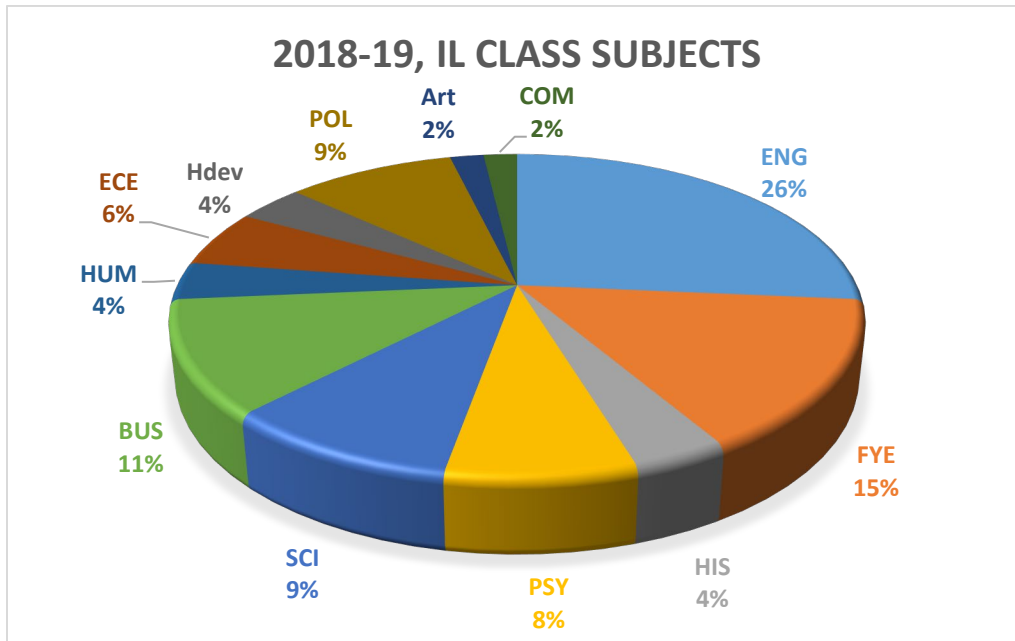
English, First Year Experience, and Business classes continue to be the highest percentage of IL instruction. Early Childhood Experience (ECE) had an increase, while other subjects remained steady. One ECE class made continuous use of an IL librarian during different phases of a single project.

Information Literacy
9 Year Summary

Bar chart titled "Information Literacy 9 Year Summary" showing # of Classes and # of Students by school year:

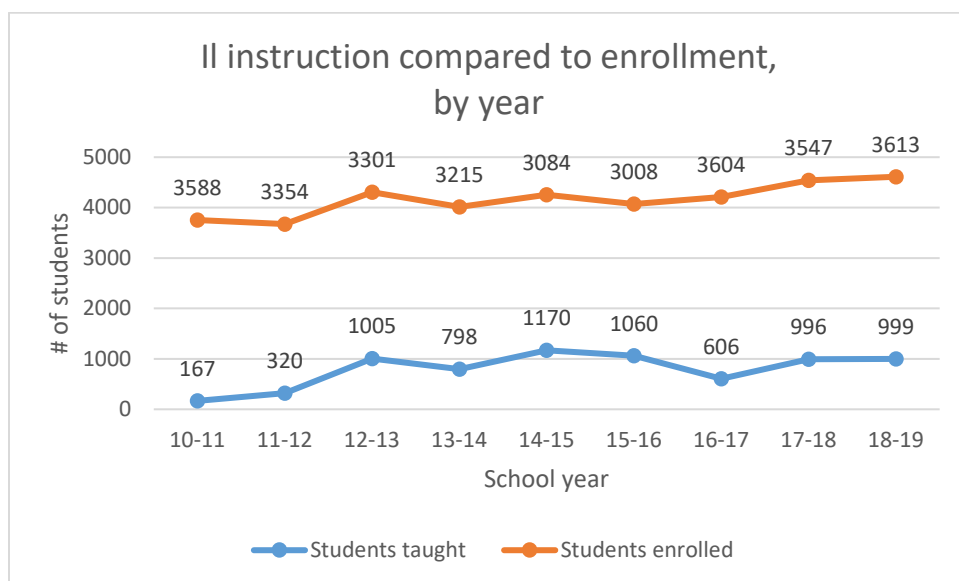| School year	# of Classes	# of Students
10-11	8	167
11-12	20	320
12-13	52	1005
13-14	32	798
14-15	54	1170
15-16	52	1060
16-17	31	606
17-18	53	996
18-19	53	999
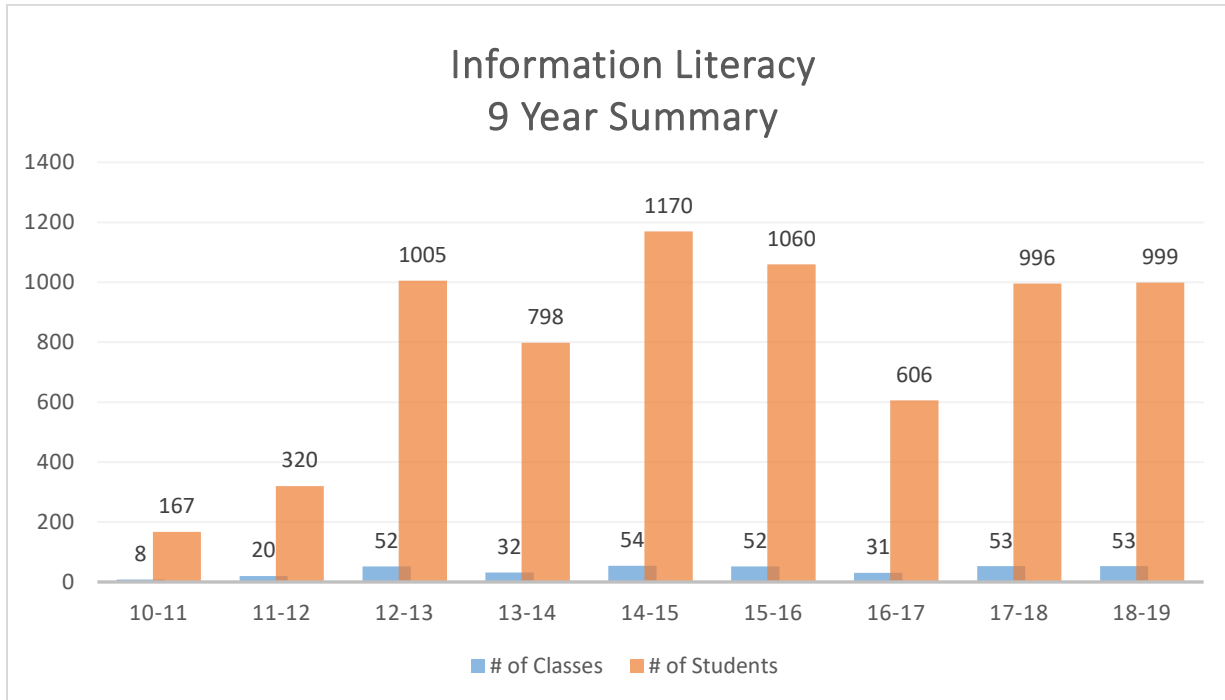
Nine-year summary of classes and students taught per school year: after a dip in the 2016-17 school year, which mimics the 2013-14 school year with even lower enrollment numbers, the number of classes taught remains steady. 2016-17 was the first year that the IL librarian was also managing the tutoring center. The line graph below shows that, while there may be a correlation between students taught and overall enrollment for the 2013-14 school year, the same relationship does not exist for the 2016-17 school year. In fact, the inverse is true; enrollment from 2015-16 to 2016-17 increased significantly, while students receiving IL instruction went down between those two years.

Line graph titled "Il instruction compared to enrollment, by year" (# of students vs School year):

School year	Students taught	Students enrolled
10-11	167	3588
11-12	320	3354
12-13	1005	3301
13-14	798	3215
14-15	1170	3084
15-16	1060	3008
16-17	606	3604
17-18	996	3547
18-19	999	3613

Visual comparison of classes and students per semester,
Spring 2012 – Spring 2019 (summer instruction included)

Classes per Semester

Students per Semester
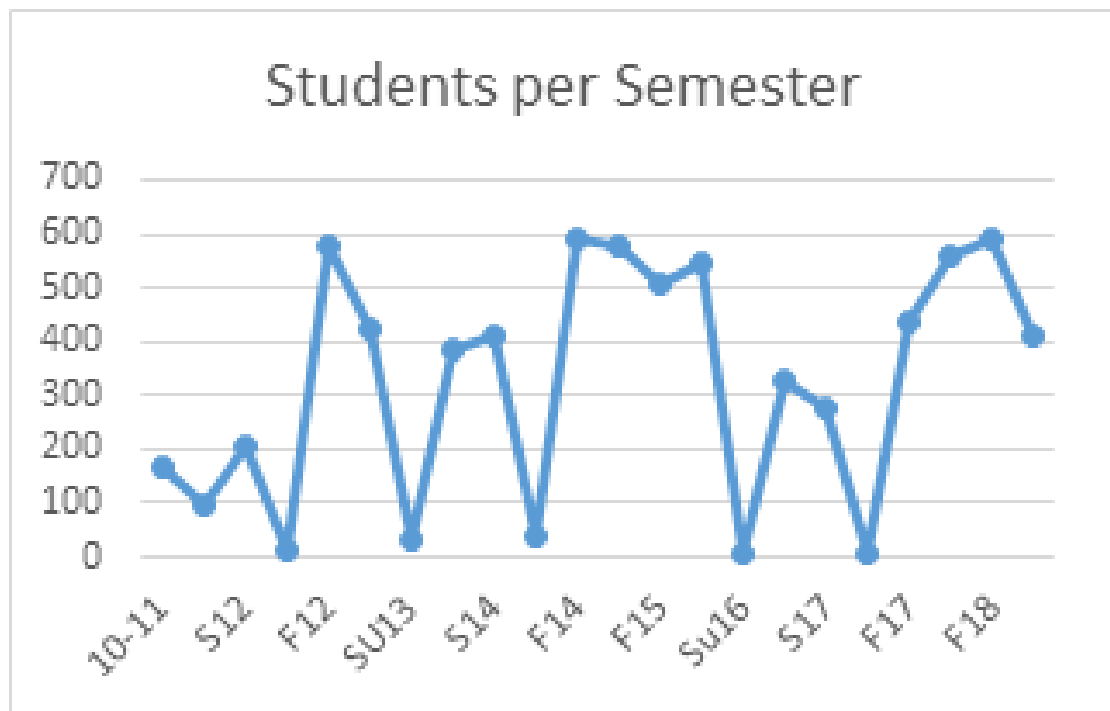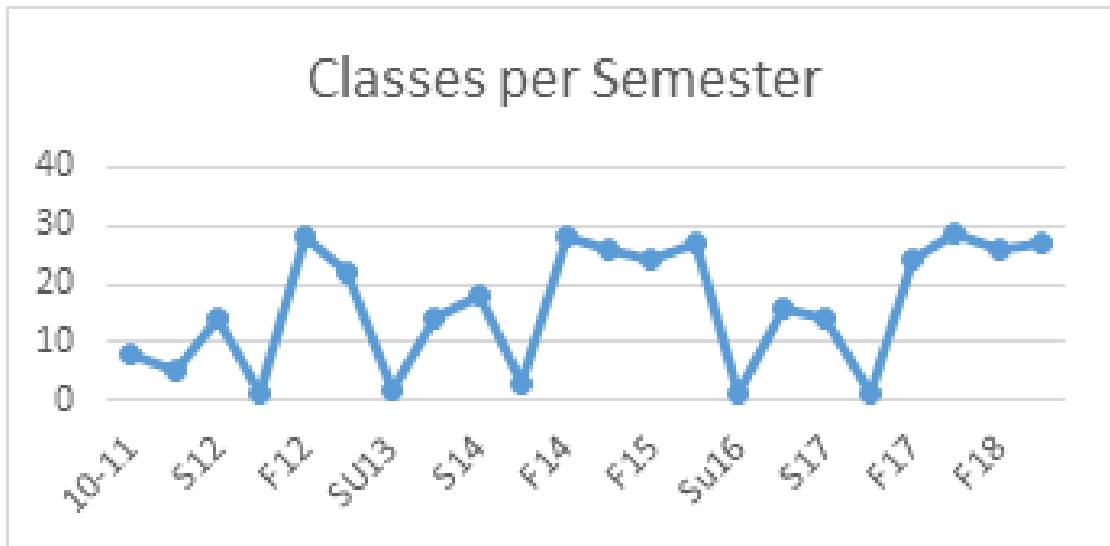
Very little IL instruction occurs during the summer sessions. The trend is two more productive years, followed by on year of reduced call for IL instruction. If most students attend ACC for only two years, theoretically every student receives IL instruction at least once during their tenure at ACC.

2017-18 vs. 2018-19
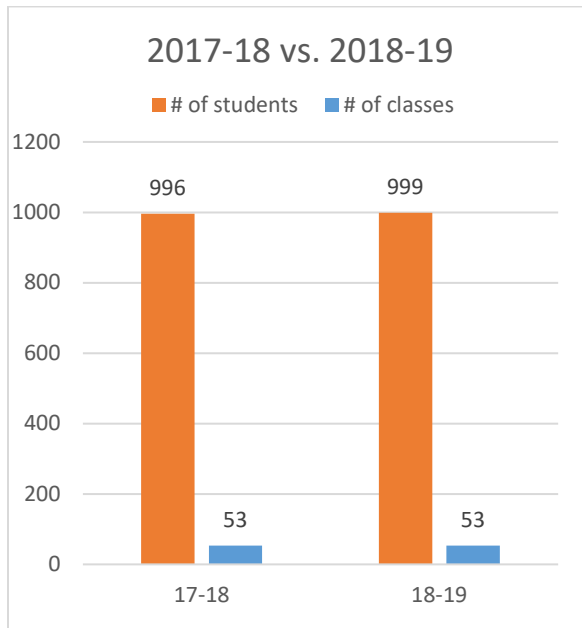
The number of courses and students instructed in IL has been consistent for two years.

Reference Statistics

2018 - 2019

Reference Statistics chart showing monthly Reference, IT, and Directional statistics from July through June.
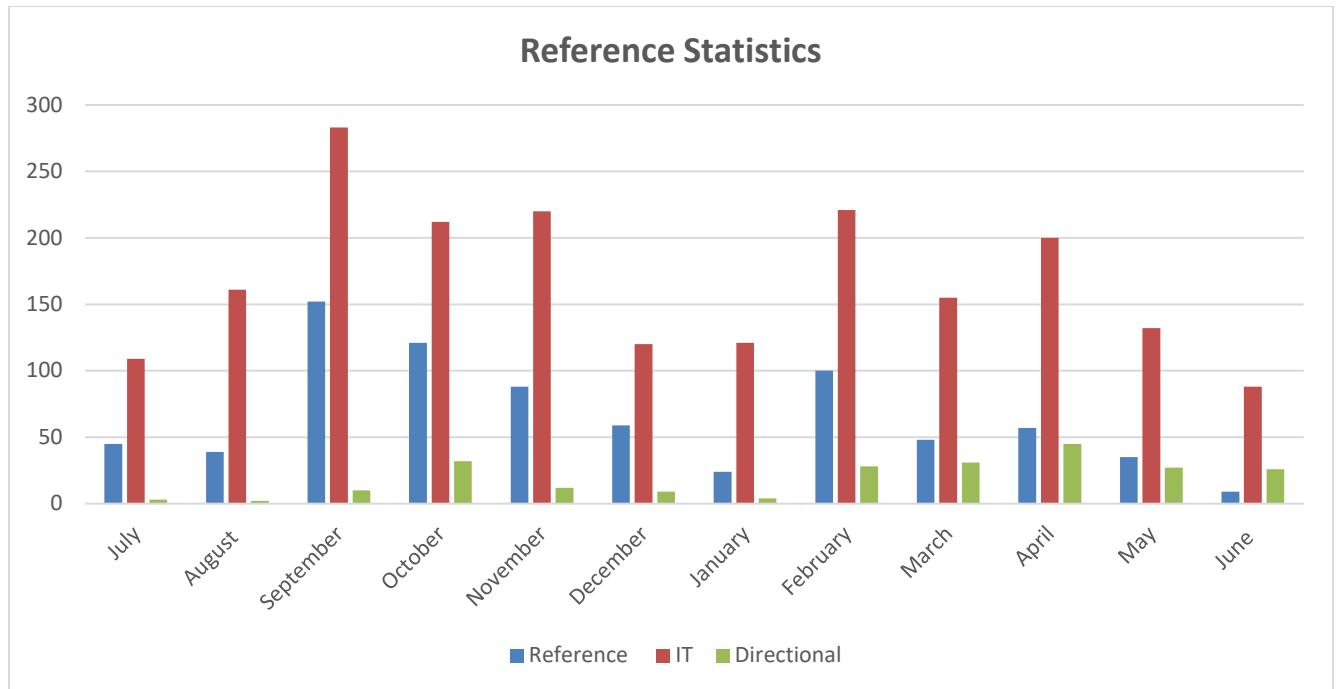
	July	August	September	October	November	December
Reference	45	39	152	121	88	59
IT	109	161	283	212	220	120
Directional	3	2	10	32	12	9

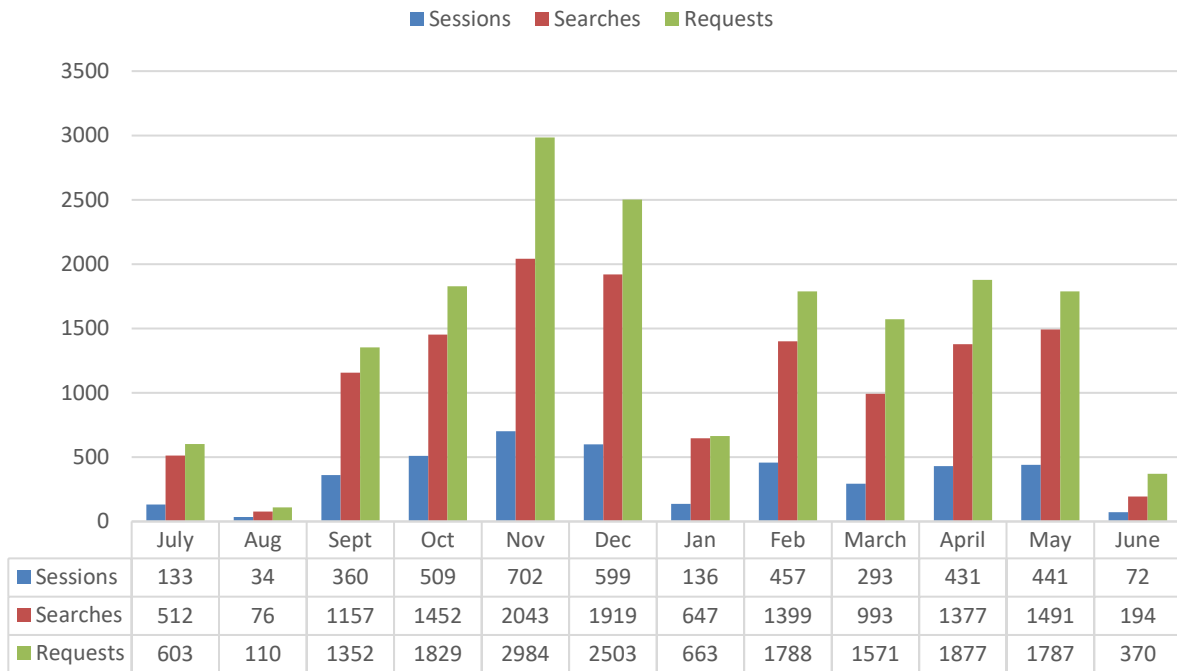|	January	February	March	April	May	June	TOTALS
Reference	24	100	48	57	35	9	777
IT	121	221	155	200	132	88	2022
Directional	4	28	31	45	27	26	229

Definitions:

Reference: Questions involving professional knowledge of a resource, such as the catalog, database or Internet. Research assistance, evaluation of sources, resource retrieval, etc, are also included.

IT: Assistance with technology, such as printers, log-ins, password resets, Blackboard, etc.

Directional: Location questions.

Database
Asademic Search Premier
FY 2018-19 Chart

Legend: ■ Sessions ■ Searches ■ Requests

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
■ Sessions	133	34	360	509	702	599	136	457	293	431	441	72
■ Searches	512	76	1157	1452	2043	1919	647	1399	993	1377	1491	194
■ Requests	603	110	1352	1829	2984	2503	663	1788	1571	1877	1787	370

Total Sessions: 4167   Total Searches: 13260   Total Requests: 17437
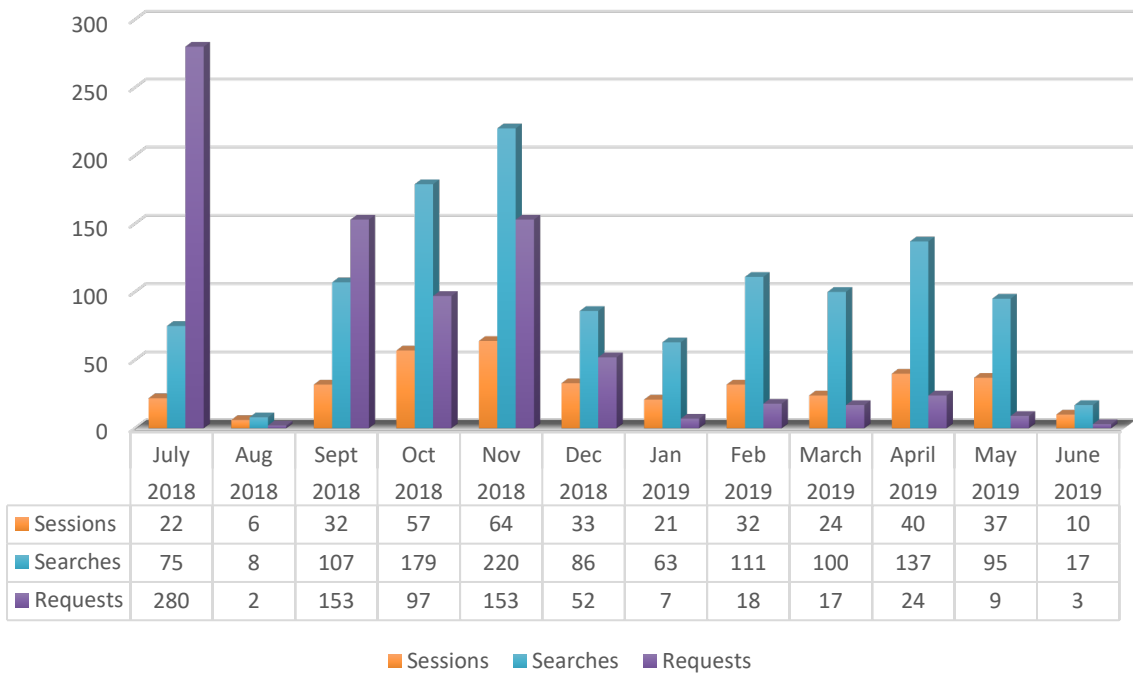
Definitions

Session: The number of times a person accessed Academic Search Premier.

Search: The number of times a person entered terminology in the search box and executed the search.

Requests: The number of times a person clicked on the title of an article to view it.

Database
Health Source: Nursing/Academic Edition
AY 2018-19

	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	March 2019	April 2019	May 2019	June 2019
Sessions	22	6	32	57	64	33	21	32	24	40	37	10
Searches	75	8	107	179	220	86	63	111	100	137	95	17
Requests	280	2	153	97	153	52	7	18	17	24	9	3

■ Sessions ■ Searches ■ Requests

Total sessions: 378   43% increased from AY 2017-18

Total searches: 1198   25% increased from AY 2017-18

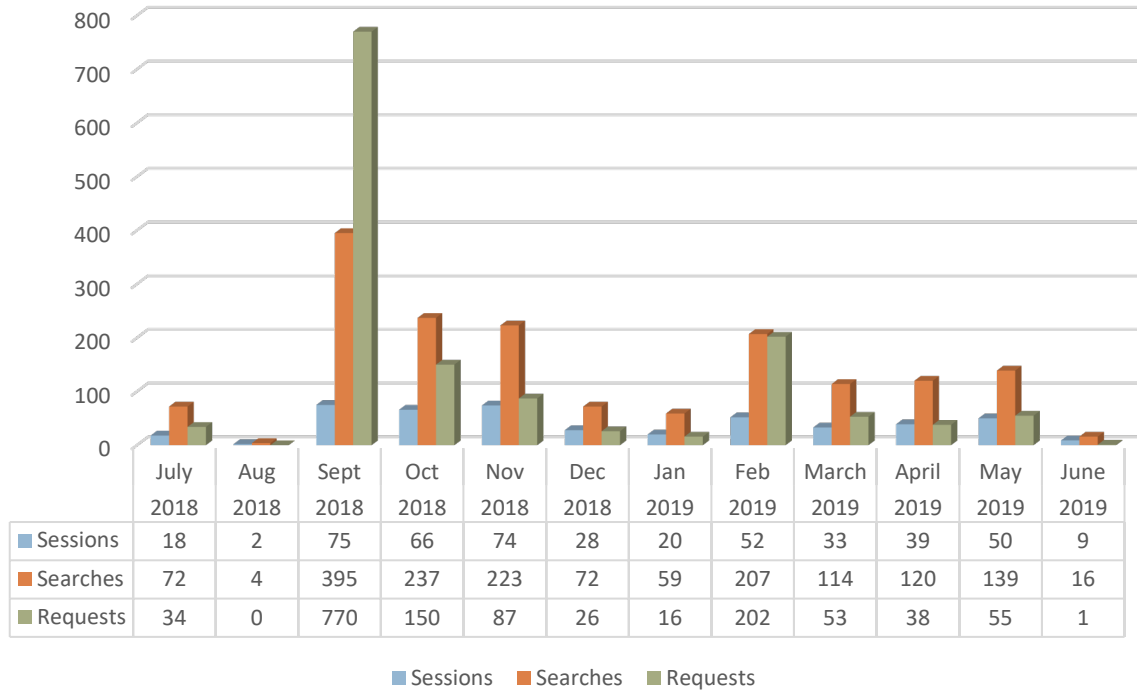Total Requests: 815   320% increased from AY 2017-18

Definitions:

Sessions: The number of times a person accessed Health Source: Nursing/Academic Edition.

Searches: The number of times a person entered terminology in the search box and executed the search.

Requests: The number of times a person clicked on the title to access the full article.

Database
History Reference Center
AY 2018-19

	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	March 2019	April 2019	May 2019	June 2019
Sessions	18	2	75	66	74	28	20	52	33	39	50	9
Searches	72	4	395	237	223	72	59	207	114	120	139	16
Requests	34	0	770	150	87	26	16	202	53	38	55	1

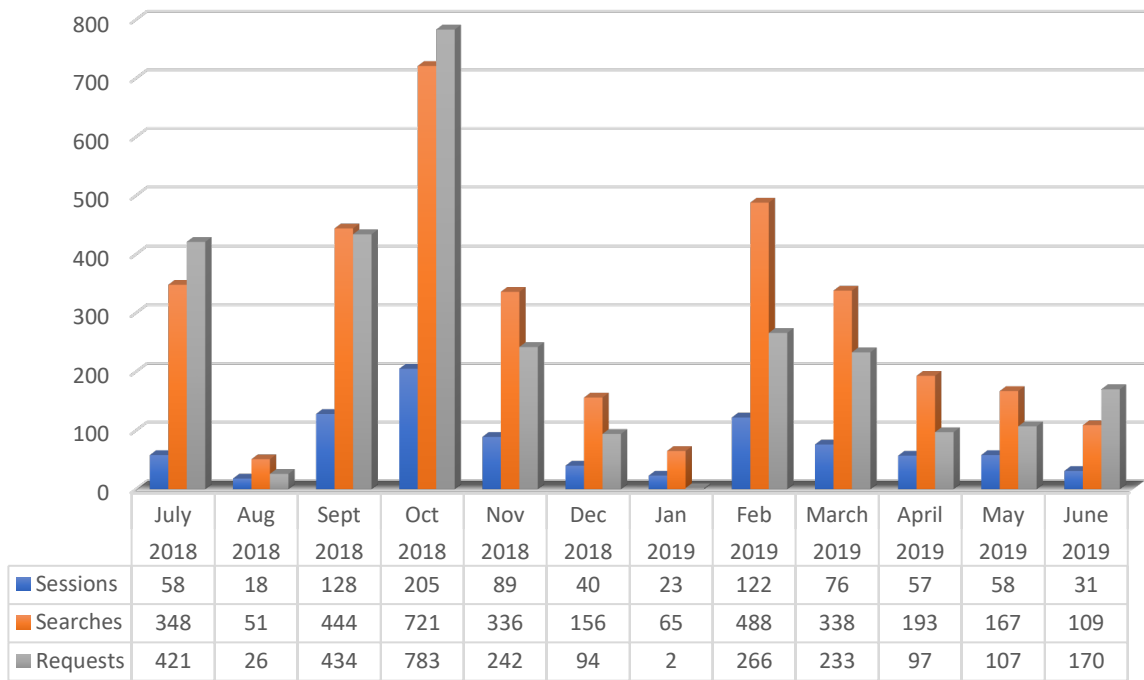Total Sessions: 466   Total Searches: 1658   Total Requests: 1432

Definitions

Session: The number of times a person accessed the database.

Search: The number of times a person entered terminology in the search box and executed the search.

Requests: The number of times a person clicked on the title of an article to view it.

Database
Psychology and Behavioral Sciences Collection
FY 2018-19

	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	March 2019	April 2019	May 2019	June 2019
Sessions	58	18	128	205	89	40	23	122	76	57	58	31
Searches	348	51	444	721	336	156	65	488	338	193	167	109
Requests	421	26	434	783	242	94	2	266	233	97	107	170

Total sessions: 905   Total searches: 3416   Total Requests: 2875
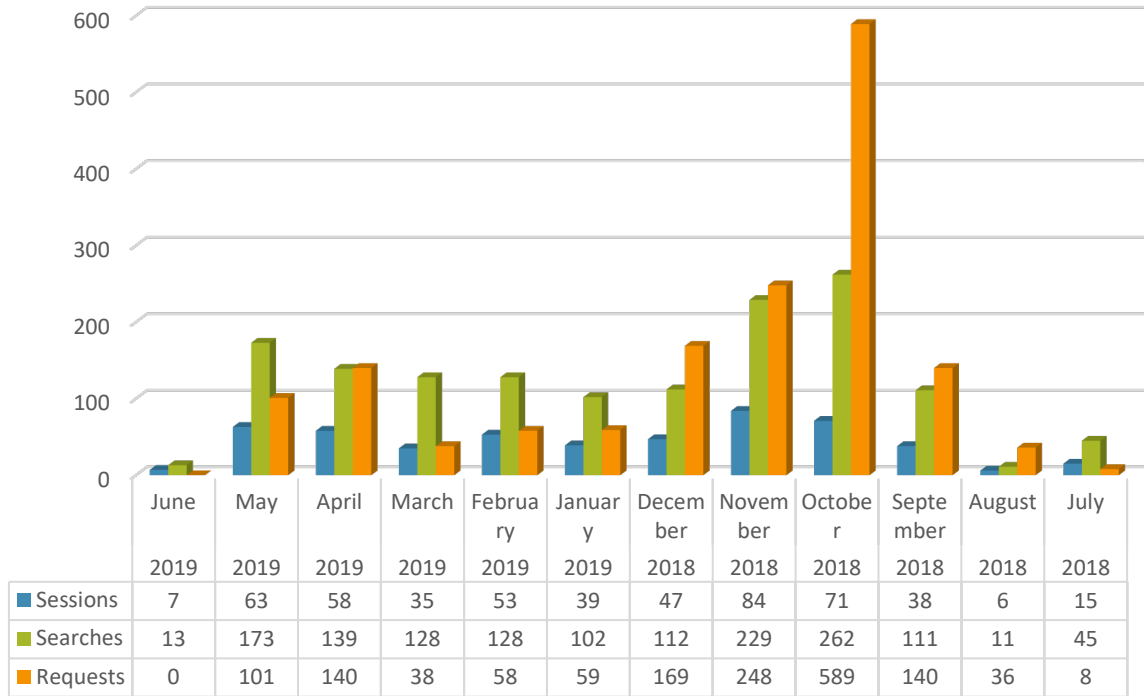
Definitions

Session: The number of times a person accessed Psychological and Behavioral Sciences Collection.

Search: The number of times a person entered terminology in the search box and executed the search.

Request: The number of times a person clicked on the title to access the full article.

Database
Science Reference Center
AY 2018-19

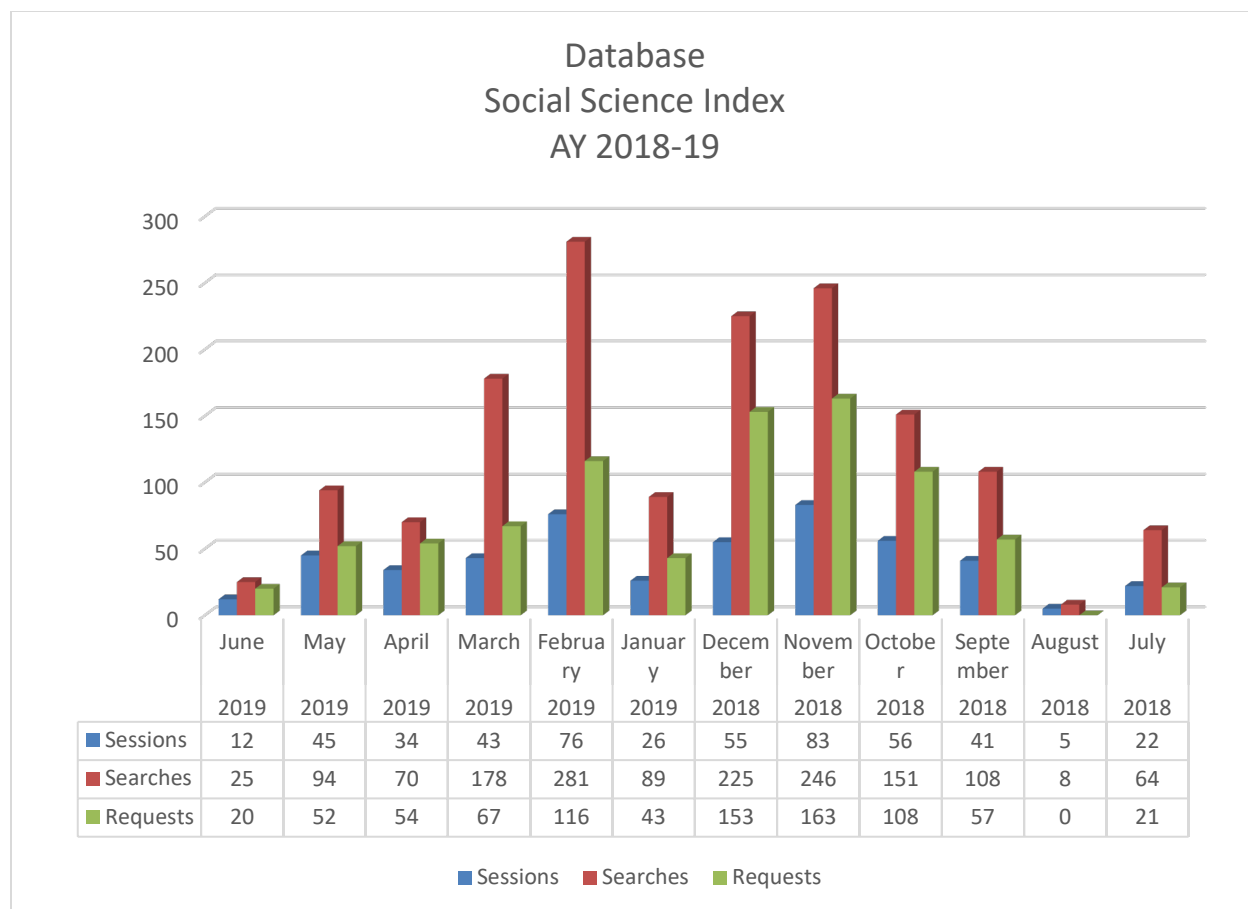|	June	May	April	March	February	January	December	November	October	September	August	July
	2019	2019	2019	2019	2019	2019	2018	2018	2018	2018	2018	2018
Sessions	7	63	58	35	53	39	47	84	71	38	6	15
Searches	13	173	139	128	128	102	112	229	262	111	11	45
Requests	0	101	140	38	58	59	169	248	589	140	36	8

Total sessions: 516   Total searches: 1453   Total Requests: 1586

Definitions:

Session: The number of times a person accessed Science Reference Center.

Search: The number of times a person entered terminology in the search box and executed the search.

Request: The number of times a person clicked on the title to access the full article.

Database
Social Science Index
AY 2018-19

	June 2019	May 2019	April 2019	March 2019	February 2019	January 2019	December 2018	November 2018	October 2018	September 2018	August 2018	July 2018
Sessions	12	45	34	43	76	26	55	83	56	41	5	22
Searches	25	94	70	178	281	89	225	246	151	108	8	64
Requests	20	52	54	67	116	43	153	163	108	57	0	21

Sessions ■ Searches ■ Requests ■

Total sessions: 498   Total searches: 1539   Total Requests: 854
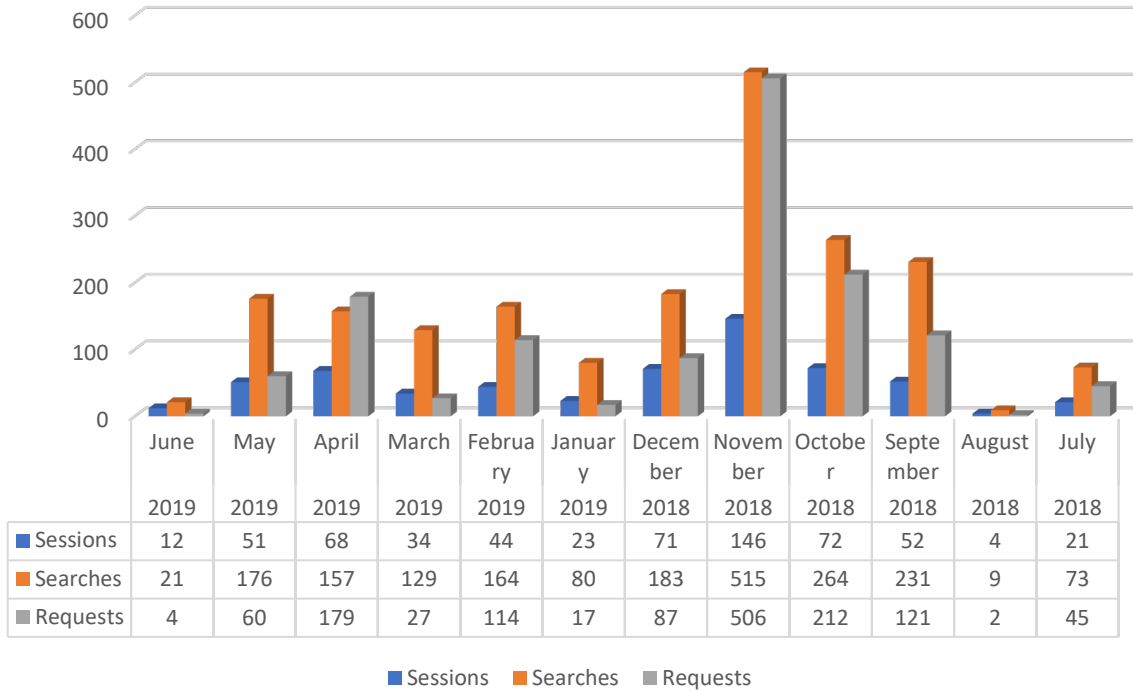
Definitions:

Session: The number of times a person accessed Social Science Index.

Search: The number of times a person entered terminology in the search box and executed the search.

Retrieval: The number of times a person clicked on the title of an article to view it.

Database
Topic Search
AY 2018-19

	June 2019	May 2019	April 2019	March 2019	February 2019	January 2019	December 2018	November 2018	October 2018	September 2018	August 2018	July 2018
Sessions	12	51	68	34	44	23	71	146	72	52	4	21
Searches	21	176	157	129	164	80	183	515	264	231	9	73
Requests	4	60	179	27	114	17	87	506	212	121	2	45

Sessions ■ Searches ■ Requests ■

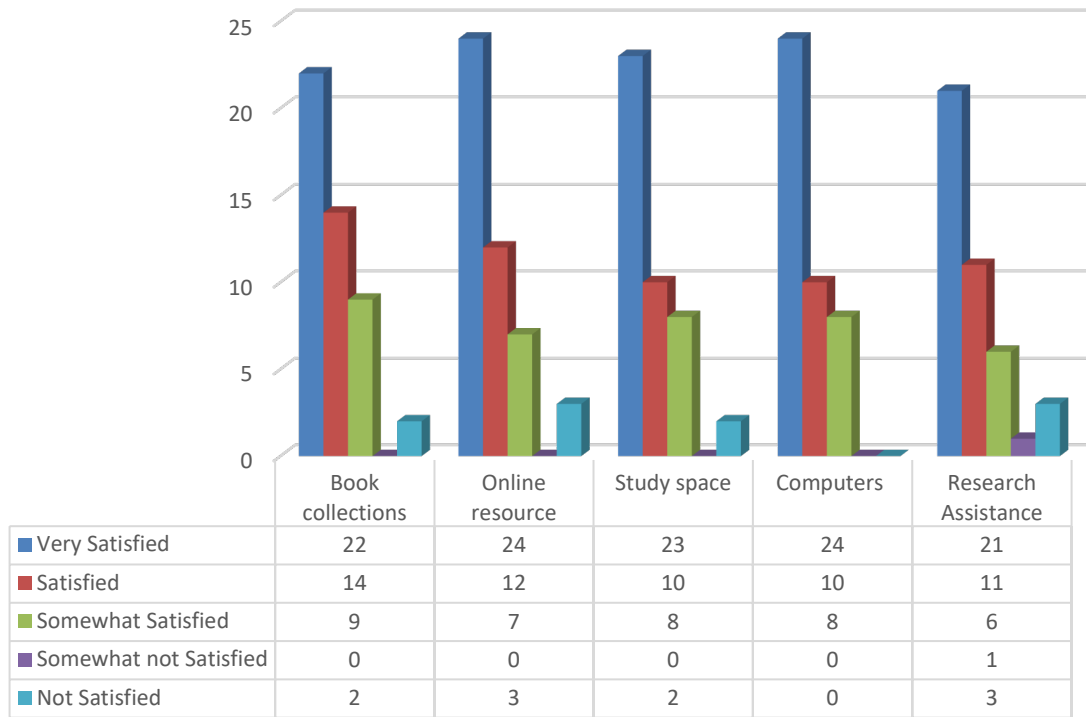Total sessions: 598   Total searches: 2002   Total Requests: 1374

Definitions:

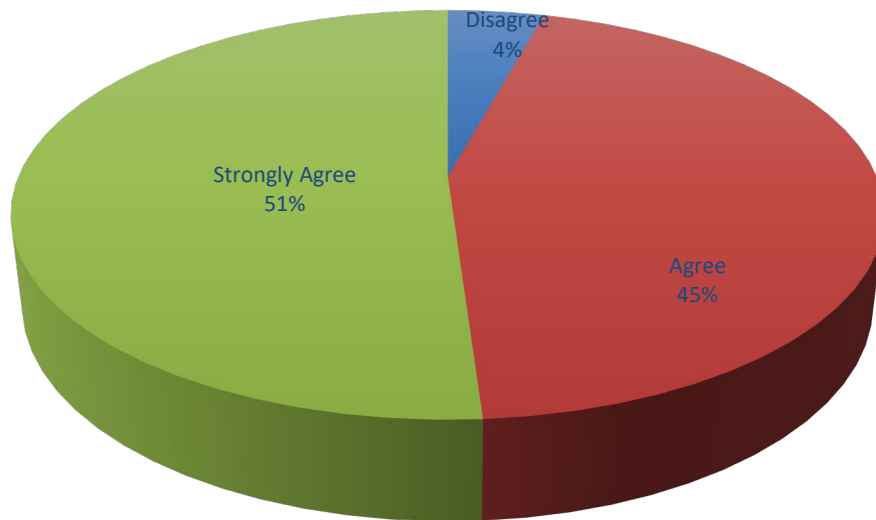Session: The number of times a person accessed Topic Search.

Search: The number of times a person entered terminology in the search box and executed the search.

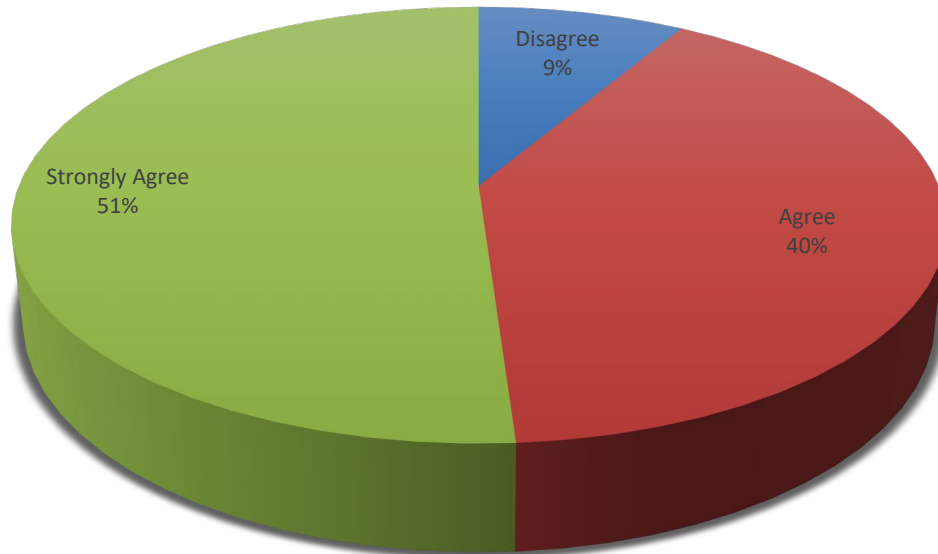Request: The number of times a person clicked on the title to access the full article.
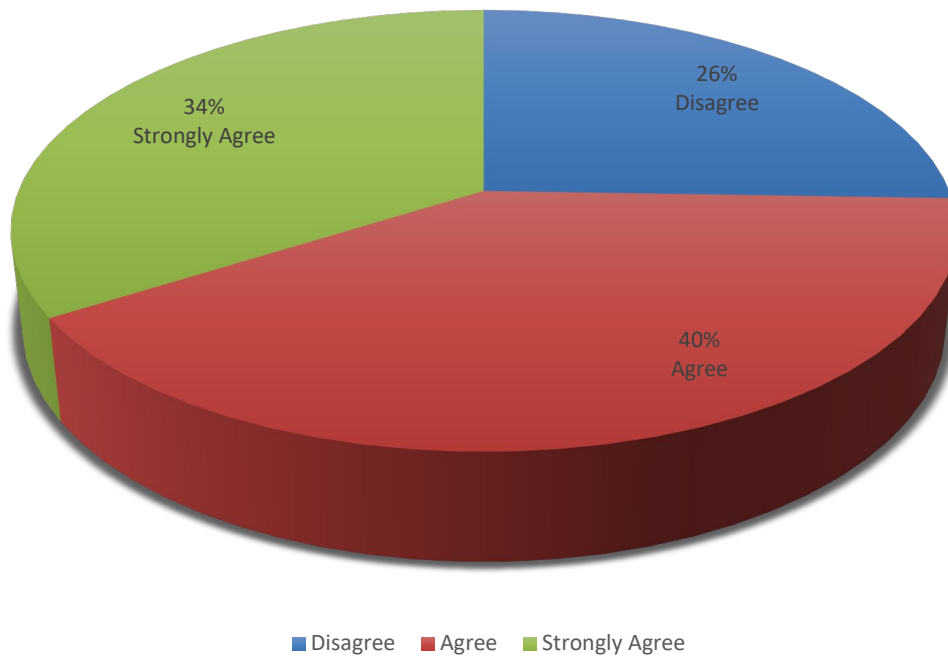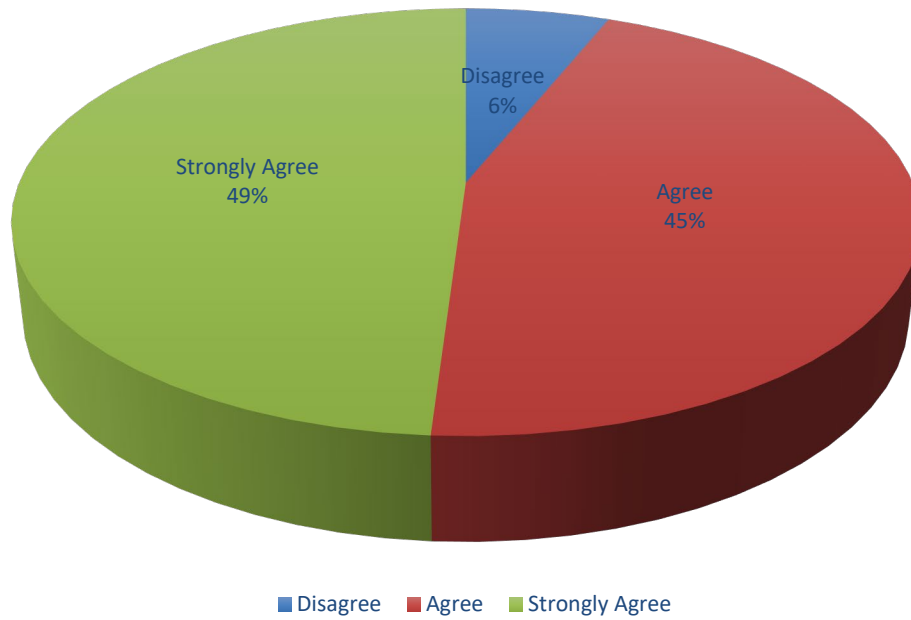
Library Satisfaction Survey

	Book collections	Online resource	Study space	Computers	Research Assistance
Very Satisfied	22	24	23	24	21
Satisfied	14	12	10	10	11
Somewhat Satisfied	9	7	8	8	6
Somewhat not Satisfied	0	0	0	0	1
Not Satisfied	2	3	2	0	3

I would recommend this library to others

Disagree 4%

Strongly Agree 51%

Agree 45%

I am satisfied with the hours of the library

Disagree
9%

Agree
40%

Strongly Agree
51%

I am familiar with the electronic databases and resources on the website

26%
Disagree

40%
Agree

34%
Strongly Agree

■ Disagree ■ Agree ■ Strongly Agree

Materials are available when you want them

Disagree 6%
Agree 45%
Strongly Agree 49%

■ Disagree ■ Agree ■ Strongly Agree

Materials are easy to find

Disagree 6%
Agree 52%
Strongly Agree 42%

■ Disagree ■ Agree ■ Strongly Agree
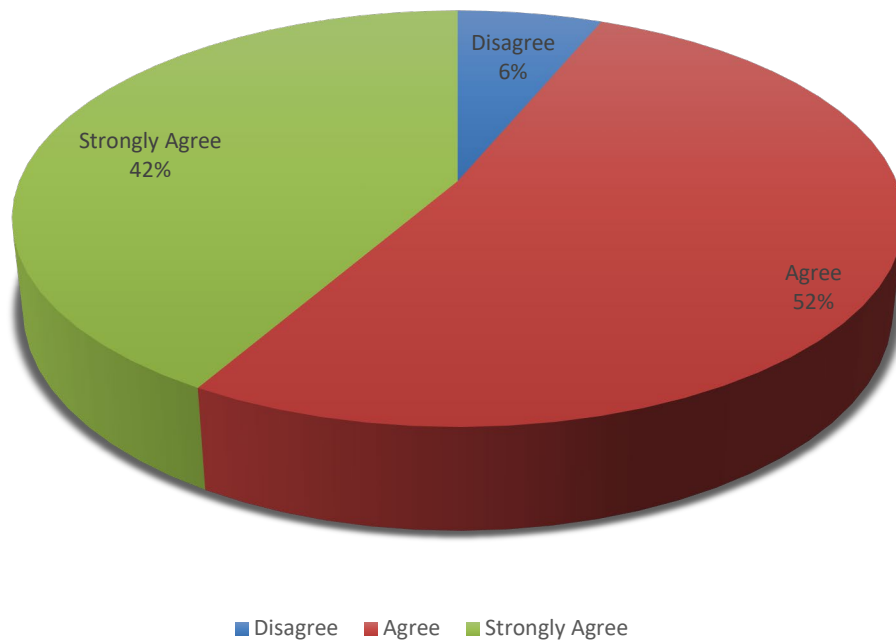
2018 – 2019 Survey Snapshot:

	Frequently	Occasionally	I do not use the library at ACC or online	Comments
I use the library at Asnuntuck and/or login remotely	20	28	14	-not currently needed for my degree

	Strongly Disagree	Somewhat Disagree	Agree	Somewhat Agree	Strongly Agree	Total
Materials are available when you want them	2	1	9	13	24	49
Materials are easy to find	2	1	10	15	20	48
I am familiar with the interlibrary loan program	18	9	9	4	11	51
I am familiar with the electronic databases and resources on the website	7	5	4	15	16	47
I am satisfied with the hours of the library	2	2	7	12	24	47
I would recommend this library to others	2	0	6	15	24	47

	Very Dissatisfied	Somewhat Dissatisfied	Satisfied	Somewhat Satisfied	Very Satisfied	Comments
Please rate your satisfaction with book collection	2	0	9	14	22	-Need online
Please rate your satisfaction with online resources	3	0	7	12	24	-They are very
Please rate your satisfaction with study space	3	0	8	10	23	-There should be
Please rate your satisfaction with computers	0	0	8	10	24	-I do not use the
Please rate your satisfaction with research assistance	3	1	6	11	21	-The skills center
Please rate your satisfaction with interlibrary loan	4	3	14	8	13	-I am unaware

	Comments
What service(s), material(s), or space(s) would you like to see added?	-ability to check movies physically out of the library for film history class or any other class.
Are there any additional comments that you would like to make?	-no

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