



Mini Grant Application

Please check the appropriate submission period for which funds are being requested:

September 1-September 30 October 1-October 31
 November 1-November 30 December 1-December 31
 February 1-February 28

Funding decisions will be made and applicants notified 2 weeks from the close of the submission period.

Name: _____ Date: _____

Title:

Phone Number(s): _____

Contact Name (if not the same as applicant): _____

Email Address: _____

Students, Staff, or faculty involved in planning this mini grant: _____

What date are the funds needed by? _____

Approximate date(s) and/or time span of project: _____

Total Cost of the Project: _____ Mini Grant Amount Requested: _____

Attach up to two pages including project description and budget.

Project Description: Describe the faculty/staff/students involved in your project, the benefits of the project to our school, or the greater community, and the outcomes for the participants and specifically our students. Provide sufficient information to enable the Mini Grant Committee to have a clear understanding of your project. Include the projected numbers of students to be impacted by this mini grant project and how you arrived at this number.

Budget: Include a complete amount you are requesting from the Foundation and what funds will be spent on.

*Please note that a Mini Grant Outcome Report and Final Expenses Report is due to the Foundation within 30 days after the end of the project.

After completing the application, please email it to Carol LaLiberte at claliberte@asnuntuck.edu
Please put “mini grant application” in the subject line.

