



**Asnuntuck
Community College**

WITHDRAWAL FORM

Registrar's Office, 170 Elm Street, Enfield, CT 06082
Phone: (860) 253-3017 Fax: (860) 253-3016

Semester Withdrawing: FALL 20 _____ SPRING 20 _____ SUMMER 20 _____ WINTER 20 _____

Student ID # _____ D.O.B. _____

NAME: _____
Last First Middle/Maiden Name

Email Address _____ Primary Phone _____

*Please refer to the Academic Calendar for the final date to withdraw from classes.
Note: A (W) grade will appear on the official transcript for courses from which a student withdraws.
An email to as-registrar@asnuntuck.edu from the instructor can serve as the signature.

CRN	SUBJ.	CRSE.	TITLE	Instructor's Signature* (required after 6 th week of semester)	Withdrawal Reason Code ^o

^oWithdrawal Reason Codes

- | | | |
|-----------------------------|----------------------------------|-------------------------------|
| JS = Job Schedule Conflict | CD = Course Too Difficult | NI = Not interested in Course |
| IL = Illness | TM = Too Many Courses | LT = Lack of Transportation |
| FO = Family Obligations | DI = Difficulty with Instruction | PR = Personal Reasons |
| FD = Financial Difficulties | Other: _____ | |

Are you receiving VA Benefits? Yes No

Are you receiving Financial Aid? Yes No

Withdrawing may affect your financial aid or veteran's benefits.

*Please notify **Financial Aid** or the **Veterans' Coordinator** prior to withdrawing.*

REFUND POLICY: Refunds will NOT be granted for withdrawals.

By signing, I understand that I am withdrawing from class(es) and assume financial responsibility according to the student refund policy.

Student Signature _____ Date _____

Completed form (signed and dated) must be submitted to the Registrar's Office in person, by mail, by fax (860) 253-3016, or email/scan to as-registrar@asnuntuck.edu.

Notice of Non-discrimination: Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the basis of veteran status or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Yhara Zelinka, Title IX Coordinator, yzelinka@asnuntuck.edu (860) 253-3092 and Deborah Kosior, 504/ADA Coordinator, AS-DisabilityServices@asnuntuck.edu (860) 253-3005, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.

Políticas Antidiscriminatorias: Asnuntuck Community College no discrimina por razones de raza, color, creencias religiosas, edad, género, nacionalidad, estado civil, ascendencia, historia presente o pasada de discapacidad mental o física, problemas de aprendizaje, orientación sexual, Identidad y expresión de género, o información genética, en sus programas o actividades. Adicionalmente Asnuntuck no discrimina individuos por razones pertinentes a la categoría de veteranos o historia criminal. Las siguientes personas han sido designadas para resolver cualquier inquietud pertinente a las políticas antidiscriminatorias: Yhara Zelinka, Title IX Coordinator, yzelinka@asnuntuck.edu (860) 253-3092 and Deborah Kosior, 504/ADA Coordinator, AS-DisabilityServices@asnuntuck.edu (860) 253-3005, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.