Asnuntuck Community College

WITHDRAWAL FORM
Registrar’s Office, 170 Elm Street, Enfield, CT 06082
Phone: (860) 253-3017 Fax: (860) 253-3016

Semester Withdrawing: FALL 20____ SPRING 20____ SUMMER 20____ WINTER 20____

Student ID # ____________________ D.O.B. ________________

NAME: ______________________________________________________________________________________

Last First Middle/Maiden Name

Email Address ___________________________________________________ Primary Phone __________________

Please refer to the Academic Calendar for the final date to withdraw from classes.

Note: A (W) grade will appear on the official transcript for courses from which a student withdraws.
*An email to as-registrar@asnuntuck.edu from the instructor can serve as the signature.

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<tr>
<th>CRN</th>
<th>SUBJ.</th>
<th>CRSE.</th>
<th>TITLE</th>
<th>Instructor’s Signature* (required after 6th week of semester)</th>
<th>Withdrawal Reason Code ○</th>
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○ Withdrawal Reason Codes

JS = Job Schedule Conflict  CD = Course Too Difficult  NI = Not interested in Course
IL = Illness  TM = Too Many Courses  LT = Lack of Transportation
FO = Family Obligations  DI = Difficulty with Instruction  PR = Personal Reasons
FD = Financial Difficulties  Other: ________________________________________________________

Are you receiving VA Benefits? □ Yes □ No

Are you receiving Financial Aid? □ Yes □ No

Withdrawal may affect your financial aid or veteran’s benefits.

Please notify Financial Aid or the Veterans’ Coordinator prior to withdrawing.

REFUND POLICY: Refunds will NOT be granted for withdrawals.

By signing, I understand that I am withdrawing from class(es) and assume financial responsibility according to the student refund policy.

Student Signature ____________________________________________________________ Date ________________

Completed form (signed and dated) must be submitted to the Registrar’s Office in person, by mail, by fax (860) 253-3016, or email/scan to as-registrar@asnuntuck.edu.

Notice of Non-discrimination: Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the basis of veteran status or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Yhara Zelinka, Title IX Coordinator, yzelinka@asnuntuck.edu (860) 253-3092 and Deborah Kosior, 504/ADA Coordinator, AS-DisabilityServices@asnuntuck.edu (860) 253-3005, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.

Políticas Antidiscriminatorias: Asnuntuck Community College no discrimina por razones de raza, color, creencias religiosas, edad, género, nacionalidad, estado civil, ascendencia, historia presente o pasada de discapacidad mental o física, problemas de aprendizaje, orientación sexual, identidad y expresión de género, o información genética, en sus programas o actividades. Adicionalmente Asnuntuck no discrimina individuos por razones pertinentes a la categoría de veteranos o historia criminal. Las siguientes personas han sido designadas para resolver cualquier inquietud pertinente a las políticas antidiscriminatorias: Yhara Zelinka, Title IX Coordinator, yzelinka@asnuntuck.edu (860) 253-3092 and Deborah Kosior, 504/ADA Coordinator, AS-DisabilityServices@asnuntuck.edu (860) 253-3005, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.

Update 8/2018