



Office of the Registrar
Graduation Appeal Form

Request to participate in the Commencement (Graduation) Ceremony with four (or less) credits remaining to complete the degree/certificate requirements.

Please Print (in CAPS) all the information on this form.

ACC Banner/Student ID: @ _____ Social Security #: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: Home _____ Work _____ Cell _____

Degree #1: _____ Degree #2: _____

Certificate #1: _____ Certificate #2: _____

I am requesting permission to participate in the **forthcoming Commencement (Graduation) Ceremony with four (or less) remaining credits** to complete my degree/certificate requirements. I understand that if this request is approved, it is for the Graduation Ceremony participation only and my name may not appear in the program.

_____ Course Needed _____ College where Course will be taken

Note:

1. **The student must have submitted a Graduation Application by the deadline of March 31.**
2. **The student must fill out this form, sign it, and submit it to the Registrar's Office by March 31.**
3. **Students must complete their degree/certificate requirement the next available semester the required course is offered. Before this form is approved by the Dean of Students, the student must be registered for the required course. Upon completion of the degree/certificate requirements, students will be required to re-apply for Graduation.**

Student Signature: _____ Date: _____

Registrar's Office Use Only

___ Credits Needed for Degree or Certificate

___ Credits Currently Registered

___ Credits Earned

___ Current QPA

Registrar's Signature: _____ Verification Date: _____

Office of Dean of Students Use Only

Approved Denied

Signature: _____ Date: _____

Dean of Students

Notice of Non-discrimination: Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, political belief, veteran status, sexual orientation, genetic information, or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Cheryl Cyr, Title IX Coordinator, ccyr@asnuntuck.edu (860) 253-3045 and Maki McHenry, Section 504/ADA Coordinator, mmchenry@asnuntuck.edu (860) 253-3021, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.