

## Classified Accrual Charts

### Administrative & Residual P-5:

Sick	10.00 hrs per month
Vacation*	8.00 hrs per month 0-5 years 10.00 hrs per month 5-20 years 13.33 hrs per month 20 years
Personal Leave	24 hrs per year (posted January)

### Clerical NP-3:

Sick	10.00 hrs per month
Vacation*	8.00 hrs per month 0-5 years 10.00 hrs per month 5-20 years 13.33 hrs per month 20 years
Personal Leave	24 hrs per year (posted January)

### Maintenance & Service NP-2:

Sick	9.375 hrs per month
Vacation*	7.50 hrs per month 0-5 years 9.375 hrs per month 5-20 years 12.50 hrs per month 20 years
Personal Leave	22.5 hrs per year (posted January)

**Vacation and Personal Time are available upon completion of working test period.**

**\*classified employees can earn a maximum of 60 days**